Initialled

Cubbington Parish Council

Minutes of the Parish Council Meeting held at 7:00pm 22nd October 2026
the meeting was held at the Village Hall

Present:

Councillor Ian Hodges (Chairman)	Councillor Gary Willoughby
Councillor Paul Watkins	Councillor Esther McCarthy (Vice Chairman)
Councillor Pete Smith	Councillor John Roberts
Councillor Daniel Meggitt	Councillor Val Roberts

Warwick District Councillors: Councillor Pam Redfrod

Warwickshire County Council: Councillor Edwards, Councillor Sarah Boad

Members of the public: 0

In Attendance: Jane Chatterton, Proper Officer Clerk & RFO

Councillor Hodges was in the Chair. The Chairman welcomed everyone to the meeting.

1047. Apologies

Apologies for absence were received from Councillor Jane Coad, WDC Councillor Daniel Russell, Councillor Phil Kohler and Councillor Alan Boad.

Councillor Payne was absent, no apologies received.

1047.1 Councillor Resignation

It was reported that Marin Key had resigned as Parish Councillor.

The Clerk had notified WDC.

1048. Declarations of Interest:

Declarations of Interest were received from:

Councillor McCarthy	-	Pavilion Committee and Village Hall
Councillor Ian Hodges	-	Village Hall
Councillor Pete Smith	-	Pavilion Committee
Councillor Daniel Meggitt	-	Pavilion Committee

1049. Minutes of the last meeting

The minutes of the Parish Council Meeting held on 24th September 2026 were received and discussed.

RESOLVED THAT the minutes of the Parish Council Meeting held on 24th September 2026 were approved.

1050. Matters arising

Nothing to discuss.

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1051. Public Participation

There were no members of public present.

1052. Correspondence

Nothing to report.

1053. Chairman's Report

Hobby Centre

We continue to be a nucleus of keen people some are not as ambitious as others, but they all find benefit and enjoy coming.

Recreation Ground

The path will require a top up soon of pebbles, but I think it is worth trying an alternative sort as the existing pebbles are the right size to lodge in walking soles which is why the path surface is reducing. I will investigate and try an alternative.

Wildflower meadow

This has now been strimmed or scythed and is now ready for winter.

Village Hall

We have been advised by our insurers that the work to complete the subsidence should be completed in Spring 2027. As a result, we are no longer able to develop the new kitchen and will look to make a temporary solution.

Police Meeting

I attended the police meeting, and a copy of the notes have been distributed to Councillors.

Remembrance Sunday

A wreathe had been purchased for the Parish Council and one for the Church for the Remembrance Service on the 8th November

Drinks party and planning update

I attended the drinks and planning meeting at the Court House in Warwick details of which are already in the possession of Councillors.

1054. Councillors' Reports

Councillor Meggitt reported

Pavilion - Building Movement

The ongoing monitoring of movement in the Pavilion has shown no further movement, which is encouraging. We will continue to keep an eye on the situation.

Yoga Classes

Yoga classes had now commenced at the Pavilion on Thursday evenings. The organisers are also hoping to introduce a Monday daytime class in the New Year.

Dog Scent Training

A dog scent training group has expressed an interest in using the Pavilion. They are currently working through potential dates to see how their sessions can fit around existing bookings.

Both activities are positive developments for the pavilion, helping to increase its use and bring additional activities to the village.

Christmas Lights Switch-On Event – Saturday 28th November 2026
Preparations for this year's Christmas event are progressing well.

Publicity and Village Involvement
- Posters are now displayed around the village advertising the event.
- All properties in Queen Street had been leafleted, encouraging residents to decorate and illuminate their homes to help create a festive atmosphere.
- A competition is being organised for the best-decorated property, with a hamper kindly donated by Best One as the main prize. Additional items had also been donated from other sources.

Donations and Sponsorship
We have been fortunate to receive two very generous donations towards this year's Christmas event:

- £500 from the O'Briens
- £500 from an anonymous donor

These contributions, totalling £1,000, are greatly appreciated and will help towards the costs of putting on the event. A big thank you to both donors for their kindness and support of the village.

Santa's Sleigh and Christmas Train
Santa will be located in his sleigh in the village centre, where children will be able to visit him during the event.

A large inflatable festive house has also been hired for the bottom of Queen Street where the train will turn round. This will be illuminated and will serve as a festive destination for the Christmas train, with a couple of elves handing out sweets to passengers as they pass by.

Entertainment Running Order

Time	Entertainment
3.30pm–4.15pm	Cubbington Silver Band
4.30pm–5.15pm	Sparkulele
5.25pm	Santa arrives and Christmas lights switch-on
5.35pm–6.15pm	Tom Schofield / Male Voice Choir
6.25pm–6.45pm	Fit to Dance demonstration
6.45pm–7.00pm	Cubbington Clangers

School Christmas Decorations
This year's decorations will be a little different, with children from the three schools decorating 8-inch terracotta pots.

The pots will be painted and hung upside down from the three village Christmas trees to resemble bells. Each child will include their name on their decoration.

In January, the pots will be returned to the children, together with miniature sunflower seeds and growing instructions. We will then hold a competition at the 2027 Cubbington Funday to see who has grown the tallest sunflower.

The pots have been sourced from Smiths Nurseries, who have kindly provided a substantial discount.

This provides a sustainable alternative to traditional Christmas decorations, with the added benefit of involving the children in another village activity next summer.

Christmas Lighting

- The Christmas lights had already been installed on the village lamp posts.
- The village Christmas tree was scheduled to be erected on **14th November**.
- Additional lights would be installed above Best One.
- The Premier shop had also been invited to participate in the Christmas lighting.
- The large star lights would be installed on the tree next to the roundabout in the coming weeks.

Food and Refreshments

We were still awaiting confirmation from Hollies regarding the provision of hot food, despite attempts to obtain a response.

As an alternative, Cubbington Football Club had been invited to provide the catering for the event. They would confirm by 23rd October 2026.

Next Planning Meeting

The next Christmas event planning meeting would take place on Thursday 5th November at the Kings Head.

New Events Email Address

A new dedicated email address had been set up and was now being used for parish events: **events@cubbingtonparishcouncil.gov.uk**

This is a shared mailbox, meaning additional councillors or event organisers can be given access as required.

The aim is to keep event-related correspondence in one central location, making it easier for those involved to manage enquiries, share information and maintain continuity when organising future village events.

Youth Club

The Youth Club continued to run successfully with the membership enjoying the activities. Some children were being dropped off by parents but not actually attending the session. This was a safeguarding matter and was being dealt with. The Youth Club Leader, Councillor McCarthy was in contact with parents to address this.

MUGA

The Clerk and Councillor McCarthy were arranging a meeting with Twaites for possible funding.

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1055. Task Groups

Planning (Councillor Willoughby)

The major planning issues for Cubbington remain

SG06 Richborough Estates homes (Leicester Ln / Blackdown) as this is just within the parish boundary

SGO5 land between Rugby Road / Thwaites 100% within the parish boundary,

indirectly the Kings Hill / Finham development, simply due to it's size and impact on transport / surrounding infrastructure.

The Section 19 Consultation period for the SWLP was now closed. Cubbington PC submitted a comprehensive package of information included. The Cubbington Neighbourhood Development Plan, the environmental and planning assessment for SG05, completed by Urban Village Enterprise and feedback from the recent on-line consultation.

Thanks goes to Councillor Paul Watkins for achieving this robust response within the short timeframe involved.

No other significant planning issues / concerns have currently been identified by or to the Parish Council.

Flooding

No issues reported.

Defibrillators

Weekly inspection of the 4 defibrillators in Cubbington Parish Council continued - no issues.

Park Inspections

No significant issues - copies of the inspection reports are available on request.

1056. District and County Councillor Reports for information

Councillor Ben Edwards – WCC Update

Cubbington Primary School – Parking issues

Notification had been received that poor parking would not be enforced and barriers would not be installed. Portfolio Holder Highways was working on a holistic plan to tackle the parking issues.

Looking at a loading bay for the Kings Pub.

Severn Trent Event

Severn Trent were holding an event on 5th November at the Cubbington Village Hall. Councillor Willoughby would be attending.

Councillor Sarah Boad – WCC Update

Severn Trent works

The recent works had not gone to plan, and the buses had been affected.

Councillor Willoughby added that he had reported the water leak to senior officers at Severn Trent which had necessitated major repairs.

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Buses

Still issues with the buses. New timetable had been brought in with short notice and no consultation. The new timetable as causing issues with the timings eg people catching buses to get to the train station for onward travel were missing trains.

A meeting had taken place in March with WCC and Stagecoach and 40 questions had been presented to them, the responses from them were still awaited.

The timetable can be downloaded from the website in PDF form.

The 664 bus was no longer run by Stagecoach and was run by another provider.

Councillor Pam Redford – WDC

Footpath coming out opposite Queens Street

Complaint received. The gate isn't closing properly and there was a concern about antisocial behaviour with scrambler bikes.

ACTION: Councillor Hodges to make a temporary repair.

Unity

Currently on "pause". Updates are awaited. Order in Parliament had to be made by the end of October. Parliament is on recess from 5th November for a week. Doubtful there would be an update prior to the Budget. WDC had written to the Government asking for their money back.

SWLP

This was being working on and progressed.

1057. Highways

Severn Trent works

Notification had been received from Severn Trent for their Mains Renewal project. Their programme was put on hold due to HS2 works in the area however, they were planning to begin works in the area over the coming months.

Their current programme was outlined below:

Phase	Location	Start Date	Approx Duration	Traffic management
1	Welsh Road (phase 1)	19.11.2026	4 Weeks	Road Closure
2	Welsh Road (phase 2)	04.01.2027	7 Weeks	Road Closure
3	Village Street	22.02.2027	6 Weeks	Road Closure
4	Welsh Road (Phase 3)	05.04.2027	4 Weeks	Road Closure
5	Offchurch Road	03.05.2027	4-5 Weeks	Road Closure
6	Price Road	31.05.2027	6-7 Weeks	Road Closure
7	Windmill Hill	12.07.2027	6-7 Weeks	Road Closure

Once they had completed their works on Welsh Road, Offchurch Road and Windmill Hill, they would move on to several smaller roads within Cubbington.

Councillors need to consider how as a Parish we were going to be managed. Need some sort of traffic management scheme.

Councillor Edwards added that WCC cannot say that utilities cannot carry out work.

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ACTION: Councillor Edwards to request up to date traffic management and diversion routes during this time.

Notice of closure of A445

It was noted that this closure would impact on the mini roundabout chaos

Suggestion was made for the Coventry Road to remain closed which would force the intended diversion.

Councillor Watkins had submitted suggestions to aid with the congestion.

ACTION: Councillor Edwards to ask HS2 for a "companion road closure".

1057.1 Cubbington Traffic Proposals

Councillor Watkins reported that ideas about general traffic management around Cubbington and longer term taking into account with the new proposed major developments had been made. Councillors would like a meeting with WCC Highways to put forward creative ways.

Looking to put together a Working Group, including Councillors Watkins, Willoughby and Edwards to get the WCC to look at traffic problems long term. Councillor Edwards was liaising with WCC Highways.

Councillor Redford asked that when looking at Cubbington's issues to be mindful of the villages on the periphery.

Markings on the mini roundabout

These required updating as they were badly worn.

ACTION: Councillor Edwards to request WCC Highways.

1058. Police

Councillor Hodges attended the Police Liaison meeting.

1059. Finance

1059.1 payments PAID since the last meeting:-

2026-27 – EXPENDITURE

DATE	REF	DETAILS	AMOUNT
23.09.26	E96	Metcalfes 949518	£144.00*
23.09.26	E97	Metcalfes 949830	£45.00*
23.09.26	E98	Metcalfes 947636	£40.80*
23.09.26	E99	Happy Days Youth Club Grant	£500.00
23.09.26	E100	Lisa Montgomery Gate Fee	£150.00
30.09.26	E101	Unity Service Charge	£7.00
30.09.26	E102	SSE Bus shelter	£71.45

*inc vat

2026-27 - INCOME

DATE	DETAILS	AMOUNT
23.09.26	WCC Grant £2000 YC and £500 Christmas Event	£2,500.00
28.09.26	HL TD T/AS HA CO	£100.00
28.09.26	R Lockson (R Saul) MUGA	£398.76

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28.09.26	Half Yearly Precept	£41,973.00

RESOLVED THAT the payments be approved.

1059.2 Bank Reconciliation 30th September 2026

The Bank Reconciliation 30th September 2026 was received and reviewed.

	£	£
Balance per bank statements as at 30th Sept 2026:		
Main Account	£76,248.77	
	£0.00	
		£76,248.77
Petty cash float (if applicable)		£0.00
Less: any unpresented cheques as at 30.09.26	£0.00	
		£0.00
Add: any un-banked cash as at 30.09.26		
	£0.00	
		£0.00
Net balances as at 30.09.26		**£76,248.77**
CASH BOOK		
Opening Balance 1st April 2026		
		£35,973.96
Add Receipts up to 30th Sept 2026		£87,467.68
Less: Payments up to 30th Sept 2026		£47,192.87
Closing balance per cash book as as 30th Sept 2026		**£76,248.77**

RESOLVED THAT the Bank Reconciliation 30th September 2026 be approved.

1059.3 Quarterly Report 30th September 2026

The quarterly report 30th September 2026 was received and discussed.

RESOLVED THAT the Quarterly Report 30th September 2026 be approved.

1060. Village Hall Car parking lighting

RESOLVED THAT: new solar lighting to be installed in the Village Hall car park.

1061. Grounds Maintenance Contract

Quotations to provide Grounds Maintenance for the Recreation Ground and Austen Court were discussed.

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RESOLVED THAT it was agreed to appoint Cartyservices.

1062. Planning Matters
Nothing further to report.

1063. HS2 Update
Councillor Watkins updated:

HS2 would be closing the A445 Leicester Lane from the 26th October until November 20th. Their diversion route was via Stoneleigh and there was concern that drivers would ignore that and go via the Coventry Road onto Rugby Road and across Windmill Hill. Approaches had been made to HS2 but without response.

Councillors to consider if mitigation measures might be employed to avoid problems in the village.

1064. **Councillors' reports and items for future Agenda:**

- Budget 2027-28
- Free event in January – free food, uniform and advice from WDC

1065. Date of the Next Meeting
The date of the next meeting was confirmed as **Thursday 26th November 2026.**

Meeting closed at 8:00am.