CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825
Email: clerk@cubbingtonparishcouncil.gov.uk
www.cubbingtonparishcouncil.gov.uk

19th November 2026

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **26th November 2026 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 6 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC
Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. Apologies: To receive apologies and approve reasons for absence

2. Declarations of Interest:
(a) Councillors are reminded of the need to keep their Register of Interests form up to date
(b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
(c) To declare any Other Disclosable Interest in items on the agenda and their nature
(d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

3. Minutes of previous meeting:
Recommendation: To approve minutes of the Parish Council Meeting held on 22nd October 2026

4. Matters Arising not listed on the agenda

5. Public participation: To adjourn to allow public participation.
Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

6. Correspondence
Recommendation: receive any correspondence
6.1 Thomas Southern Charity

7. Councillors Reports in brief
Recommendation: Receive/note updates from:
- Cliff Cleaver Pavilion
- Community Services
- Youth Club

8. Task Groups
Recommendation: feedback from task groups (reports to be circulated prior to the meeting)

9. District and County Councillor Reports for information
Recommendation: Receive reports from: WDC and WCC Councillors

10. Highways
Recommendation: review all outstanding highways issues

11. Police
Recommendation: Receive any updates

12. Finance
12.1 payments PAID since the last meeting:-
2026-27 – EXPENDITURE

DATE	REF	DETAILS	AMOUNT
19.10.26	E103	Tom White Waste IAC235760	£63.72*
19.10.26	E104	DS Wagstaff 5605	£315.00
19.10.26	E105	D Meggitt reimbursement Bee-Line	£792.00*
19.10.26	E106	Gary Wiloughby Inv 00097	£140.00
19.10.26	E107	J Franks Maintenance Officer Aug & Sept	£934.00
19.10.26	E108	J Chatterton reimbursement Microsoft	£84.99*
19.10.26	E109	J Chatterton Clerk Salary October	DPA
19.10.26	E110	HMRC Tax & NI Clerk	DPA
19.10.26	E111	WCC Clerk Pension Employer & Employee	DPA
19.10.26	E112	SH Landscapes Football pitch mowing	£140.00
19.10.26	E113	J Chatterton Office costs reimbursements	£95.99*
19.10.26	E114	J Franks Planters	£1,097.13
19.10.26	E115	Mr Hodges Poppy reimbursement	£50.00
21.10.26	E116	SSE Bus shelter	£69.15
31.10.26	E117	Unity Service Charge	£7.00
12.11.26	E118	J Chatterton WDC Planning Permission MUGA resub	£408.00*
12.11.26	E119	J Chatterton Reimbursement Solar lights	£2,035.00*
12.11.26	E120	J Chatterton Reimbursement car park poles	£220.20*
12.11.26	E121	J Chatterton Clerk Salary November	DPA
12.11.26	E122	HMRC Tax & NI Clerk	DPA
12.11.26	E123	Gary Wiloughby Inv 00098	£140.00
12.11.26	E124	J Franks Maintenance Officer	£445.60
12.11.26	E125	Metcalfe Invoice 950505	£60.95*
12.11.26	E126	WCC Clerk Pension Employer & Employee	DPA
12.11.26	E127	Tom White Pavilion Waste IAC240579	£42.48*
12.11.26	E128	DM Payroll Services INV 5631	£81.00*
12.11.26	E129	J Chatterton Adjustment to E119	£10.00
12.11.26	E130	BBC Inflatables Ltd Christmas Lights	£300.00*

*inc vat

2026-27 INCOME

DATE	R	Details	Amount
09.10.26	R	Go Fund Me MUGA	£253.30

12.2 Quarterly Report 30th September 2026
Recommendation: receive and approve

13. Budget and Precept Request 2027-28
Recommendation: discussion and approve

14. Planning Matters
Recommendation: Discuss any planning matters

15. Meeting Dates 2027
Recommendation: discussion

16. HS2 Update
Recommendation: Receive an update

17. Councillor's reports and items for future Agenda:
Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of the Next Meeting
To confirm the date of the next meeting as **Thursday 28th January 2027**