

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

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www.cubbingtonparishcouncil.gov.uk

17th September 2026

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **24th September 2026 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 6 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

Councillor David Saul

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes of previous meeting:**

Recommendation: To approve minutes of the Parish Council Meeting held on 25th June 2026
- 4. Matters Arising not listed on the agenda**
- 5. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Correspondence**

Recommendation: receive any correspondence
- 7. Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cliff Cleaver Pavilion
 - Community Services
 - Youth Club
- 8. Task Groups**

Recommendation: feedback from task groups (reports to be circulated prior to the meeting)
- 9. District and County Councillor Reports for information**

Recommendation: Receive reports from: WDC and WCC Councillors

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10. Highways

Recommendation: review all outstanding highways issues

10.1 Cubbington Traffic Proposals

Recommendation: receive an update

11. Police

Recommendation: Receive any updates

12. Finance

12.1 payments PAID since the last meeting:-

2026-27 – EXPENDITURE

DATE	REF	DETAILS	AMOUNT
25.06.26	E49	Warwickshire Bouncy Castles Fun Day	£810.00
25.06.26	E50	Gary Willoughby Invoice 00094	£112.00
25.06.26	E51	J Chatterton Office Costs reimbursements	£73.99*
25.06.26	E52	SSE Energy Bus stop light	£71.45
25.06.26	E53	Unity Service Charge	£7.00
17.07.26	E54	DS Wagstaff Invoice 5543	£630.00
17.07.26	E55	Tom White Pavilion Waste IAC224261	£44.21*
17.07.26	E56	DM Payroll Services Inv5340	£81.00*
17.07.26	E57	J Chatterton Clerk Salary July	DPA
17.07.26	E58	HMRC Tax & NI Clerk	DPA
17.07.26	E59	WCC Clerk Pension Employer & Employee	DPA
17.07.26	E60	J Chatterton reimbursement stamps	£94.99
17.07.26	E61	I Hodges Rec Ground maintenance watering	£286.60
17.07.26	E62	J Chatterton Office costs reimbursements	£73.99*
17.07.26	E63	E McCarthy Youth Club grant & reimbursements	£269.25
17.07.26	E64	PSL Invoice 21605 Fun Day	£462.00*
17.07.26	E65	J Franks Maintenance Recreation Ground	£358.41
21.07.26	E66	SSE Energy Bus stop light	£69.15
31.07.26	E67	Unity Service Charge	£7.00
05.08.26	E68	Tom White Waste IAC227465	£63.72*
05.08.26	E69	DS Wagstaff Inv 5568	£315.00
05.08.26	E70	Gary Wiloughby Inv 00095	£208.15
05.08.26	E71	SLCC BK227038-1 Elections	£46.20*
05.08.26	E72	SLCC BK227039-3 Transfer of Assets	£13.96*
05.08.26	E73	Metcalfe Timber 949445	£45.00*
05.08.26	E74	J Franks Maintenance Recreation Ground	£322.00
10.08.26	E75	J Chatterton Clerk Salary August	DPA
10.08.26	E76	HMRC Tax & NI Clerk	DPA
10.08.26	E77	J Chatterton Paperstone Reimbursement ink	£88.76*
10.08.26	E78	J Chatterton Office costs reimbursements	£117.99*
10.08.26	E79	WCC Clerk Pension Employer & Employee	DPA
25.08.26	E80	J Chatterton Dog poo bag dispenser bags	£130.92*
25.08.26	E81	I Hodges Recreation Ground Maintenance	£396.90
25.08.26	E82	I Hodges Wood chipper	£350.00
25.08.26	E83	Need the Loo toilet hire Christmas event	£288.00*
25.08.26	E84	J Chatterton Ecoweb hosting	£19.20*
25.08.26	E85	SSE Energy Bus stop light	£71.45
25.08.26	E87	Unity Service Charge	£7.00

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18.09.26	E88	J Chatterton Clerk Salary Sept inc back pay	DPA
18.09.26	E89	HMRC Tax & NI Clerk	DPA
18.09.26	E90	J Chatterton reimbursement planters	£217.00
18.09.26	E91	J Chatterton Office costs reimbursements	£169.14*
18.09.25	E92	Moore External Audit 2025-26	£535.50*
18.09.26	E93	Tom White Waste IAC232505	£21.24*
18.09.26	E94	Gary Wiloughby Inv 00096	£140.00
18.09.26	E95	WCC Clerk Pension Employer & Employee	DPA

*inc VAT

13. Sports Pitch

13.1 Pitch Hire Agreement Charges

13.2 Security

Recommendation: discussion

14. Planning Matters

Recommendation: Discuss any planning matters

15. HS2 Update

Recommendation: Receive an update

16. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. Date of the Next Meeting

To confirm the date of the next meeting as **Thursday 22nd October 2026**