

Cubbington Parish Council

Minutes of the Parish Council Meeting held at 7:00pm 22nd January 2026
the meeting was held at the Village Hall

Present:

Councillor Ian Hodges	Councillor Pete Smith
Councillor Paul Watkins (Vice Chairman)	Councillor Jane Coad
Councillor David Saul	Councillor John Roberts
Councillor Colin Marrow	Councillor Esther McCarthy
Councillor Martin Key	

Warwick District Councillors: Councillor Alan Boad, Councillor Phil Kohler, Councillor Josh Payne

Warwickshire County Council: Councillor Sarah Boad

Members of the public: 0

In Attendance: Jane Chatterton, Proper Officer Clerk & RFO

The Chairman welcomed everyone to the meeting.

934. Apologies

Apologies for absence were received from Parish Councillors; Daniel Meggitt, Val Roberts and Gary Willoughby. WDC Councillors; Pam Redford, Daniel Russell and WCC Councillor Ben Edwards.

935. Declarations of Interest:

Declarations of Interest were received from:

Councillor McCarthy	-	Pavilion Committee and Village Hall
Councillor Colin Marrow	-	Village Hall Committee
Councillor David Saul	-	Pavilion Committee
Councillor Pete Smith	-	Pavilion Committee
Councillor Ian Hodges	-	Village Hall

936. Minutes of the last meeting

The minutes of the Parish Council Meeting held on 27th November 2025 were received and discussed.

RESOLVED THAT the minutes of the Parish Council Meeting held on 27th November 2025 were approved.

937. Councillor Updates**Councillor Sarah Boad – WCC**Cubbington Buses

It was reported that the next meeting of the WCC Bus Improvement Plan (which Cllr Sarah Boad sits on) would take place on 4th March. The Stagecoach (Midlands) Director would be attending the meeting.

Questions to put to Stagecoach are to be submitted in advance.

The app is showing inaccurate data – saying a bus is arriving but then it doesn't. It was noted that most of the people who get the bus in the morning were elderly residents and the weather conditions were not good buses not turning up.

ACTION: Questions to be emailed to Councillor Sarah Boad for her to raise at the meeting. (Cllr Key).

938. Matters arising

There were no matters arising not listed on the agenda.

939. Public Participation

No members of public present.

940. Correspondence

940.1 Mobile police speed camera

Correspondence had been received highlighting the issues being caused by the Mobile Police Unit parking on the Rugby Road. The van was parking on the grass verge and not on the hardstanding, this was churning up the verge and making a mess.

ACTION: Clerk write to the Police and raise as an issue.

941. Chairman's Report

Christmas Event 2025

Another successful event organised and run by Cllr Daniel Meggitt, congratulations and sincere thanks to him and his team. The event was very popular with our residents as was shown by the huge turnout. All the events proved popular and even the weather helped make the event a great time for all.

Hobby Centre

We had supported the community in many ways in the past few months, such as making the display stand for the Neighbourhood Plan which was displayed in the Post Office Onestop. It proved to be a little bit of a distraction as residents took the information away from the premises, however the general principle proved satisfactory.

We also painted and sprayed the Santa sleigh used at the Christmas event, this was a very big task for us as painting in sub zero weather was not to be recommended, it did work out well and added to the success of the festivities.

We continue with a core membership with quite a few people popping in now and again, which was the basis of the facility.

Our thanks go to Councillor Ben Edward WCC for the generous grant donation to purchase equipment which was already proving a great asset.

Village Hall

The village Hall continued to cause issues with the subsidence of the kitchen extension; this had been investigated by Cllr Paul Watkins who had submitted a report and had also been passed to our insurance company. An independent surveyor had inspected the site and we await their report. This was holding up plans for the possible improvements that we had in mind.

A new hot water system had been installed giving copious amounts hot water to the kitchen as we had been advised that the old system was not satisfactory for its current needs.

Police meeting

I attended the police meeting in December a copy of the notes has already been circulated

942. Councillors' Reports in brief

Councillor Meggitt

Pavilion

New doors were in manufacture and would be installed during the half term holidays working around Happy Days. Replacement hob fitted after damage to glass top.

Other minor repairs carried out and to be carried out during school holidays, working around Happy Days.

Christmas Event and panto

Successful Christmas and Panto events. Lots of great comments and once again thanks to everyone and the Parish Council for their support.

Funday 2026

The date for the 2026 Funday had been set for Sunday 12th July.

Village litter pick

The Village litter pick had been planned for Saturday 7th February from 9.30am. Volunteers would be meeting at the Village Hall. Parish Councillors were asked to confirm by Monday 2nd February whether they could spare any time to support the pick. Equipment would be supplied.

943. Task Groups

943.1 Youth Club – Councillor McCarthy

It was reported that the Youth Club was running well. Councillor Saul was now a regular attendee assisting with the activities. Local businesses had donated food and supplies.

An email had been sent to Councillor George Finch to raise the concern in relation to the rumours that funds for Youth Club Grants were being withdrawn in the 2026-27 budget.

943.2 Free information event

This was being organised and the date would be shared once arranged.

ACTION: date to be arranged.

943.3 Flooding – Councillor Willoughby

Information was provided to a potential house purchaser 7th January via the Clerk and the individual directed to the CPC webpage / Flooding section.

NB The current overview of Cubbington is that it is not seen as a high-risk flood area due to the low numbers of problems reported and logged on responsible agencies databases. This is obviously dependent on all agencies maintaining the existing infrastructure effectively. It is important that any issues are raised with the relevant agencies and that you receive an incident number as a formal record.

CPC has no responsibility for any water related assets.

943.4 Defibrillators – Councillor Willoughby

Weekly inspection of the 4 defibrillators in Cubbington Parish continues.
Kelvin Road defibrillator is now fully working and operational.

943.5 Park Inspections – Councillor Willoughby

No new issues - all risks are being tolerated or actions are under review / in progress with the Clerk.

944. District and County Councillors' Reports for information**WDC Update – Councillor Alan Boad****CPC NHP**

Congratulations on getting the NHP through referendum with a positive result.

WDC Budget

Still awaiting the draft budget to come through

SWLP

Was still being worked on.

WDC Update - Councillor Phil Kohler**Proposed development**

Richborough would be submitting an application in the Spring for the development. Councillors would be active once the application was received. Drop in sessions would be arranged to provide advice and guidance.

Old Milverton and Blackdown PC Meeting

Contracting Urban Ventures – commissioning their independent own Green Belt Review.

ACTION: CPC Clerk to liaise with Old Milverton and Blackdown Clerk in relation to collaborative working.

WDC Update – Councillor Josh Payne

Concern had been flagged by the Shop keepers about the bin services.

ACTION: Councillor Payne to liaise with WDC to move the bin which always remained empty next to the full and overflowing bin. This would increase capacity in the problem area and not increase emptying costs.

Councillor Ben Edwards – WCC (update circulated)Highways condition

Would continue to chase on the general repairs made months ago.

Potholes on exit to Comptons Garage

Reported by Cllr Edwards, already on system: HMC20/2649289, HMC20/2649303, HMC20/2649327 are reference numbers to make repairs.

HS2

Rugby Road would be closed in the coming weeks, Cllr Edwards would look to attend the drop in session on the 28th January.

Crossings

Speed survey on B4453 Rugby Road had been authorised: DB-2609642.

Speed survey on Windmill Hill had also been authorised: DB-2609644 Waiting on when these would be completed.

Footpath Rugby Road

WDC had come back with land ownership. Confirmed by WCC Rights of Way Officer who had done some research. Update to follow.

Footpath W129 (missing bridge on the way to Hunningham)

WCC have a contract with a Geotechnical Consultant and Specialist Ground Investigation Contractor on board. WCC plan to carry out site investigation works in February (2026) - to understand soil conditions and inform the design of the new bridge and abutments.

Building the new bridge then is now firmly on the road map, provisionally WCC will target completion of a new bridge in 2026 - ambitious given that a lot of investigation and engineering work is required.

Budget - Youth Clubs

Budgets cannot be discussed at this time, Cllr Edwards would be doing everything he can to keep the funding for the Youth Club.

Catchment areas

A meeting has been scheduled to discuss the priority areas for the local schools, including North Leam School.

Blackdown development

Starting to get our county statutory consultees onside, I have reached out to the head of highways planning, simultaneously Sarah has reached out to the county surveyor, to make sure everyone is aware of the many issues

945. Highways

Review Outstanding Highways Issues

Discussed earlier in the meeting.

945.1 Rugby Road Crossing – to receive an update from Cllr Ben Edwards

Discussed earlier in the meeting.

945.2 Path – Rugby Road to Offchurch Lane

Discussed earlier in the meeting.

945.3 Update on bollards for Church Hill and New Street

Awaiting an update.

946. Police

Councillor Saul asked the Parish Council recognise the input of PCSO Ed King. Ed was also a regular attendee of Youth Club working with the members.

ACTION: Clerk to write to PSCO Ed King's superior saying how pleased we are with him.

947. Finance**947.1 payments PAID since the last meeting:-
2025-26 - EXPENDITURE**

DATE	REF	PAYEE	AMOUNT
25.11.25	E150	Ice & Roller Magic BALANCE	£4,620.00
25.11.25	E151	Unity Service Charge	£6.00
01.11.25	E152	Defenda Leaflet NHP distribution and printing	£150.00*
12.12.25	E153	J Chatterton Clerk Salary December	DPA
12.12.25	E154	HMRC Employer NI Employee Tax & NI	DPA
12.12.25	E155	WCC Clerk Pension Employer & Employee	DPA
12.12.25	E156	J Chatterton PC reimbursements December	£69.99*
12.12.25	E157	Tom White Waste Pavilion Bin	£42.95*
12.12.25	E158	DS Wagstaff In 5385	£180.00
12.12.25	E159	Tolan Training Christmas Light switch on	£187.20*
12.12.25	E160	J Chatterton Toolden Hobby Centre equipment from Grant	£936.04*
12.12.25	E161	Happy Days Youth Club Grant	£4,552.00
12.12.25	E162	PSL Christmas Lights Inv21464	£582.00*
12.12.25	E163	Mr I Hodges reimbursement HC Door	£226.61
13.12.25	E164	Mr Willoughby Invoice 00086 Oct	£84.00
13.12.25	E165	Mr Willoughby Invoice 00087 Nov	£105.00
13.12.25	E166	Metcalfe Invoice 946042 Christmas	£29.88*
13.12.25	E167	Metcalfe Invoice 946034 Christmas	£10.20*
19.12.25	E168	Pixel Youth Leader Badge	£16.79*
19.12.25	E169	Mr Franks Maintenance Officer	£387.70
19.12.25	E170	D Meggitt - Christmas Event reimbursements supplies licences	£1,637.99*
22.12.25	E171	Frog Inc Limited	£405.00
22.12.25	E172	J Chatterton WDC Planning Permission MUGA	£234.00*
31.12.25	E173	Unity Bank Charges	£6.00
13.01.26	E174	J Chatterton Clerk Salary January	DPA
13.01.26	E175	HMRC Employer NI Employee Tax & NI	DPA
13.01.26	E176	Mr Willoughby Inv 00088	£140.00
13.01.26	E177	EN Plan MUGA Plans	£240.00*
13.01.26	E178	Tom White Waste Pavilion Bin Inv IAC197552	£61.31*
13.01.26	E179	Tom White Waste Pavilion Bin Inv IAC199334	£60.00*
13.01.26	E180	WCC Clerk Pension Employer & Employee	DPA
13.01.26	E181	SSE Bus shelter DD1381172	£281.21
13.01.26	E182	SSE Bus shelter DD1379512	£92.61
13.01.26	E183	SSE Bus Shelter DD1379017	£89.62

*inc VAT

RESOLVED THAT the payments be approved.

947.2 Bank Reconciliation 31st December 2026

The Bank Reconciliation 31st December 2025 was received and discussed.

Balance per bank statements as at 31st December 2025:	£	£
Main Account	£49,512.23	
	<u>£0.00</u>	
		£49,512.23
Petty cash float (if applicable)		£0.00
Less: any un-presented cheques as at 31.12.25	£0.00	
		<u>£0.00</u>
Add: any un-banked cash as at 31.12.25		
	<u>£0.00</u>	
		<u>£0.00</u>
Net balances as at 31.12.25		<u>£49,512.23</u>
CASH BOOK		
Opening Balance 1st April 2025	£45,652.60	
		£45,652.60
Add Receipts up to 31st Dec 2025		£84,264.78
Less: Payments up to 31st Dec 2025		<u>£80,405.15</u>
Closing balance per cash book as as 31st Dec 2025		<u>£49,512.23</u>

RESOLVED THAT the Bank Reconciliation 31st December 2026 be approved.

947.3 Quarterly Report 31st December 2025

The Quarterly Report 31st December 2025 was received and discussed.

RESOLVED THAT the Quarterly Report 31st December 2025 be approved.

948. Planning Matters**948.1 Richborough development**

Recent correspondence from Richborough Estates homes concerning the development of Blackdown with infrastructure capacity, local highways, and the need for affordable housing key issues. A Statement of Community Involvement will be submitted as part of the outline planning application. CPC must decide if it wishes to engage with Richborough at this early stage. Cllr Watkins has suggested any feedback should be prepared jointly with Old Milverton and Blackdown Parish Councils for a more cohesive and effective response. The CNDP provides a good framework for any CPC reply and is backed up by community survey evidence.

A proposed manned car wash operation at Compton Garage (registered 2007) but has no current application 'in progress'.

No other planning issues / concerns have currently been identified by or to the Parish Council.

948.2 Comptons Garage

Planning application awaiting validation for a manual car wash.

949. Village Hall Car Park lighting

ACTION: Clerk to purchase supplies.

950. Village Hall Subsidence

ACTION: Chase an update from surveyors.

951. MUGA

It was reported that planning permission had been submitted the decision awaited.

952. Neighbourhood Plan

ACTION: remove as a standard agenda item.

953. Bus service

Covered earlier in the meeting.

954. HS2 Update

Nothing further to report.

955. Councillors' reports and items for future Agenda:

955.1 Persistent Power cuts

ACTION: Clerk to liaise with Councillor Ben Edwards.

956. Date of the Next Meeting

The date of the next meeting was agreed as 26th February 2026.

Meeting closed at 8:30pm