

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

clerk@cubbingtonparishcouncil.gov.uk

www.cubbingtonparishcouncil.gov.uk

15th January 2026

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **22nd January 2026 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 6 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

*Jane Chatterton CILCA PSLCC PIALC
Proper Officer - Clerk & RFO to the Parish Council*

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the Parish Council Meeting held on 27th November 2025
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: receive any correspondence
7. **Chairman's Report**

Recommendation: receive and note the Chairman's Report
8. **Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cliff Cleaver Pavilion
 - Community Services
 - Youth Club
9. **Task Groups**

Recommendation: feedback from task groups (reports to be circulated prior to the meeting)

CUBBINGTON PARISH COUNCIL

10. District and County Councillor Reports for information

Recommendation: Receive reports from: WDC and WCC Councillors

11. Highways

11.1 Rugby Road Crossing – receive an update from Cllr Ben Edwards

11.2 Path – Rugby Road to Offchurch Lane

11.3 Update on bollards for Church Hill and New Street

12. Police

Recommendation: Receive any updates

13. Finance

13.1 payments PAID since the last meeting:-

2025-26 - EXPENDITURE

DATE	REF	PAYEE	AMOUNT
25.11.25	E150	Ice & Roller Magic BALANCE	£4,620.00
25.11.25	E151	Unity Service Charge	£6.00
01.11.25	E152	Defenda Leaflet NHP distribution and printing	£150.00*
12.12.25	E153	J Chatterton Clerk Salary December	DPA
12.12.25	E154	HMRC Employer NI Employee Tax & NI	DPA
12.12.25	E155	WCC Clerk Pension Employer & Employee	DPA
12.12.25	E156	J Chatterton PC reimbursements December	£69.99*
12.12.25	E157	Tom White Waste Pavilion Bin	£42.95*
12.12.25	E158	DS Wagstaff In 5385	£180.00
12.12.25	E159	Tolan Training Christmas Light switch on	£187.20*
12.12.25	E160	J Chatterton Toolden Hobby Centre equipment from Grant	£936.04*
12.12.25	E161	Happy Days Youth Club Grant	£4,552.00
12.12.25	E162	PSL Christmas Lights Inv21464	£582.00*
12.12.25	E163	Mr I Hodges reimbursement HC Door	£226.61
13.12.25	E164	Mr Willoughby Invoice 00086 Oct	£84.00
13.12.25	E165	Mr Willoughby Invoice 00087 Nov	£105.00
13.12.25	E166	Metcalfe Invoice 946042 Christmas	£29.88*
13.12.25	E167	Metcalfe Invoice 946034 Christmas	£10.20*
19.12.25	E168	Pixel Youth Leader Badge	£16.79*
19.12.25	E169	Mr Franks Maintenance Officer	£387.70
19.12.25	E170	D Meggitt - Christmas Event reimbursements supplies licences	£1,637.99*
22.12.25	E171	Frog Inc Limited	£405.00
22.12.25	E172	J Chatterton WDC Planning Permission MUGA	£234.00*
31.12.25	E173	Unity Bank Charges	£6.00
13.01.26	E174	J Chatterton Clerk Salary January	DPA
13.01.26	E175	HMRC Employer NI Employee Tax & NI	DPA
13.01.26	E176	Mr Willoughby Inv 00088	£140.00
13.01.26	E177	EN Plan MUGA Plans	£240.00*
13.01.26	E178	Tom White Waste Pavilion Bin Inv IAC197552	£61.31*
13.01.26	E179	Tom White Waste Pavilion Bin Inv IAC199334	£60.00*
13.01.26	E180	WCC Clerk Pension Employer & Employee	DPA
13.01.26	E181	SSE Bus shelter DD1381172	£281.21
13.01.26	E182	SSE Bus shelter DD1379512	£92.61
13.01.26	E183	SSE Bus Shelter DD1379017	£89.62

*inc VAT

CUBBINGTON PARISH COUNCIL

13.2 Bank Reconciliation 31st December 2025

Recommendation: receive and approve

13.3 Quarterly Report 31st December 2025

Recommendation: receive and approve

14. Planning Matters

Recommendation: Discuss any planning matters

15. Village Hall Car park lighting

Recommendation: discussion

16. Village Hall Subsidence

Recommendation: discussion

17. MUGA

Recommendation: discussion

18. Neighbourhood Plan

Recommendation: Receive an update

19. Bus service

Recommendation: discussion

20. HS2 Update

Recommendation: Receive an update

21. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22. Date of the Next Meeting

To confirm the date of the next meeting as **26th February 2026**