

# CUBBINGTON PARISH COUNCIL

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20<sup>th</sup> November 2025

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **27<sup>th</sup> November 2025 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 6 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

*Jane Chatterton CiLCA PSLCC PIALC  
Proper Officer - Clerk & RFO to the Parish Council*

*Members of the public and press are welcome to attend*

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

**Recommendation:** To approve minutes of the Parish Council Meeting held on 23<sup>rd</sup> October 2025
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

**Recommendation:** receive any correspondence
7. **Chairman's Report**

**Recommendation:** receive and note the Chairman's Report
8. **Councillors Reports in brief**

**Recommendation:** Receive/note updates from:

  - Cliff Cleaver Pavilion
  - Community Services
  - Youth Club
9. **Task Groups**

**Recommendation:** feedback from task groups (reports to be circulated prior to the meeting)

# CUBBINGTON PARISH COUNCIL

## 10. District and County Councillor Reports for information

**Recommendation:** Receive reports from: WDC and WCC Councillors

## 11. Highways

11.1 Rugby Road Crossing – receive an update from Cllr Ben Edwards

11.2 Path – Rugby Road to Offchurch Lane

11.3 Update on bollards for Church Hill and New Street

## 12. Police

**Recommendation:** Receive any updates

## 13. Finance

13.1 payments PAID since the last meeting:-

### 2025-26 - EXPENDITURE

DATE	REF	PAYEE	AMOUNT
20.10.25	E118	Mr J Franks Maintenance Role	£483.37
20.10.25	E119	J Chatterton Expenses October	£171.06*
20.10.25	E120	Mr Hodges Poppy Wreath and supplies	£96.94
20.10.25	E121	WALC Planning Session - GW Invoice 1563	£42.00*
20.10.25	E122	SLCC BK223236-1	£54.00*
23.10.25	E123	DS Wagstaff Invoice 5337	£590.00
24.10.25	E124	P Watkins software for NHP	£27.95*
28.10.25	E125	J Chatterton Webhosting Invoice 1102750	£17.99*
28.10.25	E126	J Chatterton DBS reimbursement CM	£60.78*
<b>28.10.25</b>	<b>E127</b>	<b>J Franks - Street Planters – PAYMENT REJECTED</b>	<b>£1,200.31</b>
28.10.25	E128	Unity Trust bank charges	£6.00
01.11.25	E129	J Chatterton DBS reimbursement DS	£60.78*
01.11.25	E130	P Watkins - NHP software	£81.00*
05.11.25	E131	J Chatterton Clerk Salary November	DPA
05.11.25	E132	HMRC Employer NI Employee Tax & NI	DPA
05.11.25	E133	WCC Clerk Pension Employer & Employee	DPA
05.11.25	E134	Elegant Bespoke Living Christmas Decoration	£360.00*
05.11.25	E135	DS Wagstaff Invoice 5362	£590.00
05.11.25	E136	J Chatterton DBS reimbursement DM	£60.78*
05.11.25	E137	J Franks Maintenance	£280.00
17.11.25	E138	J Chatterton Defib Store Kelvin Road battery and pads	£406.80*
17.11.25	E139	I Hodges Santa's Sleigh supplies and labour	£552.54*
17.11.25	E140	B&PS Invoice 1/2735102	£56.16*
17.11.25	E141	B&PS Invoice 1/2735100	£61.78*
17.11.25	E142	J Chatterton - Stationery reimbursement	£57.67*
17.11.25	E143	Tree Masters Invoice 1374	£430.00
17.11.25	E144	Defenda Leaflet NHP distribution and printing	£482.00*
17.11.25	E145	DM Payroll Services Oct 25 to March 26	£79.20*
17.11.25	E146	J Chatterton Youth Club equipment	£92.77*
17.11.25	E147	Tom White Pavilion Bin IAC 188863	£39.89*
17.11.25	E148	Netwise UK - CPC website premium hosting	£468.00*
17.11.25	E149	J Chatterton Clerk Expenses November	£87.99*

\*inc VAT

## 14. Budget & Precept Request 2026-27

**Recommendation:** discussion and approve the Budget and Precept Request for 2026-27

# CUBBINGTON PARISH COUNCIL

**15. Planning Matters**

**Recommendation:** Discuss any planning matters

**16. Village Hall Car park lighting**

**Recommendation:** discussion

**17. Neighbourhood Plan**

**Recommendation:** Receive an update

**18. Bus service**

**Recommendation:** discussion

**19. HS2 Update**

**Recommendation:** Receive an update

**20. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**21. Date of the Next Meeting**

To confirm the date of the next meeting as **22<sup>nd</sup> January 2025**