

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

clerk@cubbingtonparishcouncil.gov.uk

www.cubbingtonparishcouncil.gov.uk

16th October 2025

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **23rd October 2025 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 6 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

*Jane Chatterton CiLCA PSLCC PIALC
Proper Officer - Clerk & RFO to the Parish Council*

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the Parish Council Meeting held on 25th September 2025
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: receive any correspondence
- 6.1 **Cubbington NHP**

Recommendation: discussion of arrangements and advertising
7. **Chairman's Report**

Recommendation: receive and note the Chairman's Report
8. **Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cliff Cleaver Pavilion
 - Community Services
 - Youth Club

CUBBINGTON PARISH COUNCIL

9. Task Groups

Recommendation: feedback from task groups

10. Maintenance of the flood prevention scheme

Recommendation: discussion

11. District and County Councillor Reports for information

Recommendation: Receive reports from: WDC and WCC Councillors

12. Highways

12.1 Rugby Road Crossing – receive an update from Cllr Ben Edwards

12.2 Path – Rugby Road to Offchurch Lane

12.3 Update on bollards for Church Hill and New Street

13. Police

Recommendation: Receive any updates

14. Finance

14.1 payments PAID since the last meeting:-

2025-26 - EXPENDITURE

| DATE | REF | PAYEE | AMOUNT |
|----------|------|--|-----------|
| 23.09.25 | E100 | J Chatterton reimbursement planter compost | £120.00* |
| 23.09.25 | E101 | Mr Hodges Rec Ground Supplies & repairs | £232.78 |
| 23.09.25 | E102 | JLC reimbursement Christmas Illunimations npower | £64.08 |
| 24.09.25 | E103 | Tree Masters Rec Ground Invoice 1356 | £2,450.00 |
| 24.09.25 | E104 | Happy Days for Youth Club Staffing and running costs | £1,000.00 |
| 30.09.25 | E105 | Unity Service Charge | £6.00 |
| 03.10.25 | E106 | J Chatterton Councillor tablet | £93.49* |
| 03.10.25 | E107 | Metcalfe 945286 Footpath | £756.00* |
| 03.10.25 | E108 | Mr Willoughby Inv 000085 | £105.00 |
| 03.10.25 | E109 | Kirkwells NHP Final Invoice | £648.00* |
| 05.10.25 | E110 | Tom White Waste IAC183512 Bin | £60.00* |
| 05.10.25 | E111 | Tom White Waste IAC183388 empty | £19.32* |
| 06.10.25 | E112 | J Chatterton Ink reimbursement | £30.04* |
| 06.10.25 | E113 | J Chatterton Clerk Salary | DPA |
| 06.10.25 | E114 | HMRC Employer NI Employee Tax & NI | DPA |
| 06.10.25 | E115 | WCC Clerk Pension Employer & Employee | DPA |
| 09.10.25 | E116 | Mrs L Montgomery Gate Keeper Fee | £200.00 |
| 10.10.25 | E117 | Mr Hodges gate and Christmas pole | £288.70 |

*inc VAT

2025-26 - INCOME

| DATE | REF | PAYEE | AMOUNT |
|----------|-----|---|------------|
| 24.09.25 | R | WCC Grant from Cllr Boad (£500) and Cllr Edwards (£1,000) | £1,500.00 |
| 30.09.25 | R | WDC Half Yearly Precept | £36,868.00 |
| 05.10.25 | R | WCC Grant Fund Cllr Edwards (£500) | £500.00 |

14.2 Bank Reconciliation 30th September 2025

Recommendation: receive and approve

15. Planning Matters

Recommendation: Discuss any planning matters

CUBBINGTON PARISH COUNCIL

16. AED/Defibrillator Policy and Checks

Recommendation: discussion

17. Pavilion flood lights

Recommendation: discussion

18. Neighbourhood Plan

Recommendation: Receive an update

19. Bus service

Recommendation: discussion

20. HS2 Update

Recommendation: Receive an update

21. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22. Date of the Next Meeting

To confirm the date of the next meeting as **27th November 2025**