

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

www.cubbingtonparishcouncil.gov.uk

19th June 2025

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **26th June 2025 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. Apologies: To receive apologies and approve reasons for absence

1.1 Resignation from the position of Vice Chairman

Recommendation: note resignation

2. Declarations of Interest:

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

3. Minutes of previous meeting:

Recommendation: To approve minutes of the

Annual Parish Council Meeting held on 22nd May 2025

Parish Council Meeting held on 22nd May 2025

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4. Matters Arising not listed on the agenda

5. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

6. Correspondence

Recommendation: receive any correspondence

6.1 Terminating electrical supply to bus shelter

Recommendation: discussion

7. Chairman's Report

Recommendation: receive and note the Chairman's Report

8. Councillors Reports in brief

Recommendation: Receive/note updates from:

- Cliff Cleaver Pavilion
- Community Services
- Youth Club

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8.1 Youth Club Volunteer assistance

Recommendation: discuss options for Councillor Youth Club Leaders

9. Anti social behaviour youths from North Leamington School

Recommendation: discussion

9.1 Constant vandalism of boundary fence and equipment Austen Court

Recommendation: discussion

10. District and County Councillor Reports for information

Recommendation: Receive reports from: WDC and WCC Councillors

10. Highways

10.1 Review Outstanding Highways Issues

10.2 Rugby Road Crossing – receive an update now PC has confirmed design

10.3 Path – Rugby Road to Offchurch Lane

10.4 20 mph speed limits - update

10.5 Bus stop sign Rugby Road

11. Police

Recommendation: Receive any updates

12. Finance

12.1 payments PAID since the last meeting:-

2025-26 - EXPENDITURE

DATE	REF	PAYEE	AMOUNT
30.04.25	E18	Unity Bank Charges	£6.00
06.05.25	E19	Mr Willoughby Invoice 80	£105.00
06.05.25	E20	DS Wagstaff Invoice 5200 April	£820.00
06.05.25	E21	J Franks Maintenance Officer March & April	£368.65
06.05.25	E22	I Hodges - Recreation Ground Gate supplies	£235.38
06.05.25	E23	J Chatterton WordPress domain cubbingtonparishcouncil.com	£19.20*
06.05.25	E24	J Chatterton Clerk Salary May	DPA
06.05.25	E25	HMRC Tax & NI Employer & Employee	DPA
06.05.25	E26	Clerk Pension Employer & Employee	DPA
08.06.25	E27	JLC BK221371-1 SLCC Training 19.05.25	£36.00*
08.06.25	E28	JLC BK221372-1 SLCC Training 28.07.25	£36.00*
19.05.25	E29	Louise Best Internal Audit	£350.00
19.05.25	E30	JLC Paperstone reimbursement stamps, ink	£154.58*
19.05.25	E31	Youth Club supplies from Grant	£132.49*
19.05.25	E32	Clerk Expenses May	£87.99*
31.05.25	E33	Bank Charges	£6.00
06.06.25	E34	Hollies Tea Room - VE Day Celebrations	£202.50
06.06.25	E35	DS Wagstaff Inv 5228	£570.00
06.06.25	E36	John Franks - Street Planters supplies & labour	£1,136.26*
06.06.25	E37	Mr G Willoughby Inv 81	£105.00
06.06.25	E38	J Chatterton Clerk Salary June	DPA
06.06.25	E39	HMRC Tax & NI Employer and Employee	DPA
06.06.25	E40	Clerk Pension Employer & Employee	DPA
06.06.25	E41	Mr I Hodges brackets & steel bolts flower boxes	£22.75
06.06.25	E42	Mr J Franks - Maintenance Role	£308.00
06.06.25	E43	Mr D Meggitt VE Day supplies	£125.83
06.06.25	E44	Malthouse Maintenance replacement gate post	£90.00

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07.06.25	E45	J Chatterton Hedge trimmer	£219.99*
07.06.25	E46	J Chatterton Budget skips	£332.40*

*inc VAT

13. CPC Website

Recommendation: receive an update

13.1 Councillor emails

Recommendation: receive an update

14. Planning Matters

Recommendation: Discuss any planning matters

15. Neighbourhood Plan

Recommendation: Receive an update

16. HS2 Update

Recommendation: Receive an update

17. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of the Next Meeting

To confirm the date of the next meeting as **24th July 2025**