

Cubbington Parish Council

Minutes of the Parish Council Meeting held at 7:00pm 27th February 2025
the meeting was held at the Village Hall

Present:

Councillor Ian Hodges (Chairman)	Councillor Paul Watkins
Councillor Daniel Meggitt	Councillor Pete Smith
Councillor Colin Marrow	Councillor Esther McCarthy
Councillor John Roberts	Councillor Gary Willoughby
Councillor Martin Key	Councillor David Saul

Warwick District Councillors: Councillor Pam Redford, Councillor Phil Kohler, Councillor Alan Boad

Warwickshire County Council: Councillor Wallace Redford, Councillor Sarah Boad

Members of the public: 0

In Attendance: Jane Chatterton, Proper Officer Clerk & RFO

The Chairman welcomed everyone to the meeting. Councillor Hodges was in the Chair.

771. Apologies

Apologies for absence were received from Parish Councillor Val Roberts, WDC Councillor Payne and Councillor Russell.

772. Declarations of Interest:

Declarations of Interest were received from:

Councillor Daniel Meggitt	-	Pavilion Committee
Councillor Ian Hodges	-	Village Hall Committee
Councillor McCarthy	-	Pavilion Committee
Councillor Gary Willoughby	-	Village Hall Committee

773. Minutes of the last meeting

The minutes of the Parish Council meeting held on 23rd January 2025 were received and discussed.

RESOLVED THAT the minutes of the Parish Council Meeting held on 23rd January 2025 were approved.

774. Matters arising

There were no matters arising not listed on the agenda.

775. Public Participation

There were no members of the public present.

776. Correspondence**776.1 ICO**

It was noted that the ICO fee would rise from April 2025 from £35.00 to £54.00.

777. Chairman's Report**Meeting with Jeremy Wright MP**

I had a meeting with Jeremy Wright to ask him to give his support for the Rugby Road crossing. He said he was very much in favour of the crossing and knew how dangerous it was for residents to cross the Rugby Road. He said he would be in touch with Cllr Wallace Redford to see what he could do.

Meeting with Unique

I had a meeting with a representative from Unique who are interested in starting a memory clinic in Cubbington, it was a lengthy meeting and I expressed my personal interest but explained the CPC had no funds for the venture but that I would bring it to the council for individual personal support. They will be hiring the Village Hall and contact with the Hall Manager has already been made.

Tree planting

Our thanks go to the Nigel Bishop who is a retired tree expert. Nigel is undertaking work on the trees on the Recreation Ground. We have also planted a further 12 trees which have been obtained via a grant from WCC.

Hobby Centre

We had our official opening of the centre on the 22nd of February, a marquee was hired and tea and coffee laid on. We guestimate that 400+ people attended the opening, and it was very well received. Our sincere thanks to Cllr Wallace Redford for performing the official opening. Also, our thanks to those who gave up their time to give demonstrations.

778. Councillors' Reports in brief**Councillor Saul – Hobby Centre**

Thanks to the Chairman for his work on creating the Hobby Centre. We have something that is very welcomed by our parishioners. Credit to the Chairman for completing the project. The opening event drew in many people who live in Cubbington but hadn't visited the Recreation Ground in a while and were delighted with updates to the area.

• Cllr Meggitt – Cliff Cleaver Pavilion

Electricity meter – this will be changed next week. This will enable better monitoring of costs.

Business Plan – this will be reviewed.

Defibrillator – this has not been found. Agreed to tag and label them.

ACTION: Clerk to purchase air tags and labels.

Footballer toilet – complete and ready for use.

ACTION: key to be provided to users.

Fun day – the Fun Day would take place on 13th July. Plans were underway in organising the event.

778.1 Task Groups

ACTION: Clerk to circulate the draft plan for comment.

778.2 Business Plan

Councillor Willoughby updated that the CPC Business Plan required its annual review and update.

ACTION:

- (i) Councillor Willoughby to circulate the updated draft.
- (ii) Agenda item at March's meeting.

779. District and County Councillor's Reports for information**Councillor Sarah Boad – WCC update**

Kelvin Road – scheme has been delivered.

It was noted that people are still blocking the pavement/road. The whole point of the scheme was to prevent pedestrians from having to walk in the road. WCC have written to business owners to remind customers not to block the pavement.

Two types of tarmac indicate which is highway land and which is private property, (owned by the shop owners).

Website for reporting speeding vehicles

ACTION: Councillor Boad to forward the details to the Clerk.

WCC elections – it was confirmed that these are taking place in May 2025.

Councillor Alan Boad –WDC update

It was noted that WDC have moved back in to the Town Hall.

Councillor Wallace Redford WCC

Localities Officer - Ryan Machin – it was noted that the current Localities Officer would be moving to a role in the South of the County. His last day in his current role is 7th March. A replacement had been identified but there will be a delay whilst he serves his notice in his current position.

Broadway – the data cables have been agreed and the sites confirmed. Highways have so many requests for data collection that they don't have enough equipment currently. Broadway will be just after Easter.

Penns Close – approval for the junction to have yellow lines on the corner. Should be 3 bollards there currently. Sadly they are being disobeyed and people are moving the bollards and parking on the corner where they shouldn't be, which is causing a hazard.

Yellow lines – yellow lines would be installed from Austen Court to the corner. Bollards are still being investigated.

New Street – confirmed bollards will be installed. Cannot confirm the installation date.

Hillcrest Road – concern was raised at a recent snack and chat in the Village Hall. Hillcrest Road complaints are about parking in the road and lorries have trouble turning round. Cllr Redford has asked if he will send a fire appliance along to check to see if the tender could get through.

Hillcrest Road - state of the footpath – this is being looked at.

Initialled

Rugby Road crossing – up against a brick wall. Getting no support from the Officers. The proposal was turned down by the Road Safety Team. No matter what is explained, new estate having to cross the road to get to the village amenities, children getting to school etc – it is falling on deaf ears.

ACTION:

- (i) Clerk write to Monica Fogerty, Chief Executive WCC (cc Councillor Redford) with our case and why we need the crossing to get to the Village amenities. Not providing the safety to cross the road.
- (ii) Arrange a site meeting with the Road Safety Officer to discuss the issues blocking the installation so they can show us why we can't have a crossing.

Comprehensive guide to potholes – WCC have produced a leaflet explaining a comprehensive guide to pot holes. This was circulated.

Councillor Pam Redford – complaint about the weeds encroaching on the boundary (Recreation Ground).

ACTION: investigate.

780. Highways**Review Outstanding Highways Issues****780.1 Rugby Road Crossing – receive an update now PC has confirmed design**

Covered earlier in the meeting.

780.2 Path – Rugby Road to Offchurch Lane

Covered earlier in the meeting.

780.3 20 mph speed limits - update

Covered earlier in the meeting.

780.4 Bus stop sign Rugby Road

Ongoing.

780.5 Parking issues caused by Cubbington Primary School

Covered earlier in the meeting.

781. Parish Highways, footpaths and alleys

Covered earlier in the meeting.

782. Bus Service

Councillor Key reported that the bus service is still spasmodic. One day buses didn't turn. No consistency in the service.

ACTION:

- (i) Councillor Sarah Boad to send the Clerk the email contact details.
- (ii) Councillor Key to inform the Clerk every time there is an issue and the Clerk to highlight each time.

783. Police

PCSO replacement – have been informed by PCSO Ed King – we are getting another PCSO to replace Sharron Underwood.

783.1 Police Liaison Meeting

The next meeting would take place on 24th March. Councillors Hodges and Saul would be in attendance.

784. Finance**784.1 payments PAID since the last meeting:-****2024-25 - EXPENDITURE**

DATE	REF	PAYEE	AMOUNT
16.01.25	E222	Mr Meggitt - Christmas expenditure	£1,434.38*
16.01.25	E223	Mr Hodges equipment	£449.99*
16.01.25	E224	Metcalfe 940537	£195.91*
21.01.25	E225	D&D Marquee hire Hobby Centre opening event	£1,123.61*
21.01.25	E226	Sign shed notices	£90.90*
21.01.25	E227	J Chatterton Expenses January	£156.95*
27.01.25	E228	J Chatterton Paperstone reimbursement	£96.04*
27.01.25	E229	Mr I Hodges Recreation Ground supplies	£397.38*
27.01.25	E230	NS Booth Christmas lights	£1,920.00*
30.01.25	E231	Defenda SWLP distribution	£285.60*
30.01.25	E232	Firstaid4less - Hobby centre	£79.56*
30.01.25	E233	Unity Service Charge Account 1	£6.00
05.02.25	E234	Mr G Willoughby invoice 77	£54.95
05.02.25	E235	KS Connexions Testing & Certification HC	£540.00*
05..02.25	E236	J Chatterton JRB Enterprise Dog bag dispenses	£394.14*
05.02.25	E237	J Chatterton HC Door sign	£46.99*
12.02.25	E238	J Chatterton HC Supplies	£124.44
12.02.25	E239	HMRC Tax & NI Clerk	DPA
12.02.25	E240	Clerk Salary February	DPA
12.02.25	E241	WCC Clerk Pension	DPA
12.02.25	E242	I Hodges Maintenance Officer	£208.50
12.02.25	E243	Sign Shed Rec Ground signage	£110.55*
18.02.25	E244	Topsouce inv 007763 Jan-25-revised	£13.81*
18.02.25	E245	Defenda SWLP distribution	£72.00*
18.02.25	E246	J Chatterton Clerk expenses Feb	£182.98*

*inc vat

RESOLVED THAT the payments be approved.

784.2 SSE energy provider

The Clerk updated that the issues with SSE continued with incorrect billing structure. Despite several emails, phone calls and registered complaints no contact had been received other than largely increasing bills.

SSE had been requested in September 2024 to terminate the unmetered supply. The request had been repeated several times but had been ignored.

ACTION: Clerk to liaise with Councillor Meggitt.

785. Planning Matters

Nothing to discuss.

786. Project Hobby Centre

Covered earlier in the meeting.

787. Neighbourhood Plan

Councillor Watkins updated that the responses from the consultation (Regulation 16 Submission) had finally been received. A list of Inspectors was still awaited from WDC. The Parish Council were unable to move things forward until this information was received.

ACTION: Councillor Alan Boad agreed to make enquiries and speak to Phil Clarke to find out why there is a delay.

788. HS2 Update

Nothing to report.

788.2 Site visit

It was noted that the site visit promised at November's communication meeting was still outstanding despite being chased by the Clerk.

ACTION: Clerk to chase a date.

789. Thomas Sothern Charity

Clerk updated that she had written to the remaining Trustee via post, email and had also spoken to them in person trying to set up a meeting.

ACTION: Clerk to arrange a meeting with the current Trustee.

790. Dog fouling issues

It was noted that there was a large increase in dog fouling on the Recreation Ground. New dog waste bag dispenser had been installed. 2 more have been purchased which need siting.

Additional signage had been purchased for installation. It was agreed to monitor the situation.

ACTION: Clerk to liaise with the Dog Warden with the view to start prosecuting offenders.

791. Defibrillator

The defibrillator sited on the Pavilion has not been located following being used in an emergency. The Clerk had purchased a replacement via the London Heart organisation.

792. Governance

The following policies were received and discussed.

- Asset Register 2024-25
- CPC Internal Financial Control February 2025 (*no updates*)
- CPC Risk Assessment February 2025 (*no updates*)
- CPC Health & Safety Policy February 2025 (*no updates*)

ACTION: valuation of the Village Hall and Pavilion

RESOLVED THAT the policies be approved.

793. Councillor's reports and items for future Agenda:

- Business Plan – Councillor Willoughby to circulate the draft. Agenda item for March.

794. Date of the Next Meeting

The date of the next meeting was confirmed as 27th March 2025.

Meeting closed at 8:10pm