

## Cubbington Parish Council

### Minutes of the Parish Council Meeting held at 7:00pm 23<sup>rd</sup> January 2025 the meeting was held at the Village Hall

**Present:**

Councillor Ian Hodges (Chairman)	Councillor Paul Watkins
Councillor Daniel Meggitt	Councillor Pete Smith
Councillor Colin Marrow	Councillor Esther McCarthy
Councillor Val Roberts	Councillor John Roberts

Warwick District Councillors: Councillor Josh Payne, Councillor Pam Redford, Councillor Alan Boad, Councillor Daniel Russell, Councillor Phil Kohler

Warwickshire County Council: Councillor Wallace Redford, Councillor Sara Boad

Members of the public: 22

In Attendance: Jane Chatterton, Proper Officer Clerk & RFO

The Chairman welcomed everyone to the meeting. Councillor Hodges was in the Chair.

**749. Apologies**

Apologies for absence were received from Parish Councillors David Saul, Gary Willoughby and Martin Key.

**750. Declarations of Interest:**

Declarations of Interest were received from:

Councillor Daniel Meggitt	-	Pavilion Committee
Councillor Ian Hodges	-	Village Hall Committee
Councillor McCarthy	-	Pavilion Committee

**751. Minutes of the last meeting**

The minutes of the Parish Council meeting held on 28<sup>th</sup> November 2024 were received and discussed.

It was noted that Councillor Pam Redford was missing from the apologies for November's meeting.

**RESOLVED THAT** the minutes of the Parish Council Meeting held on 28<sup>th</sup> November 2024 were approved.

**752. Matters arising**

There were no matters arising not listed on the agenda.

*The Chairman Suspended the Standing Orders.*

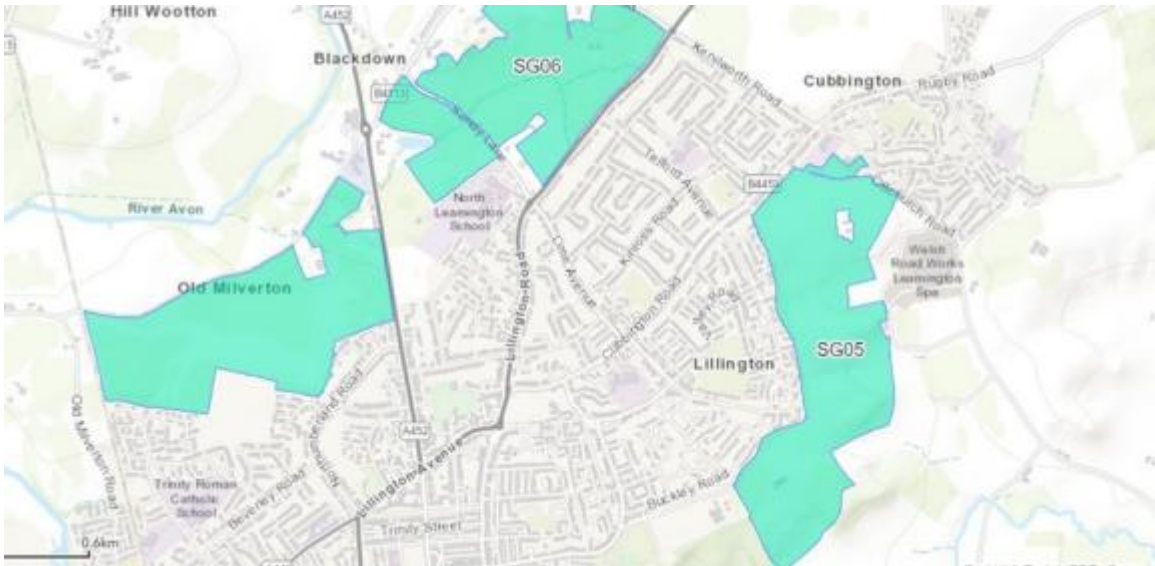
### 753. Public Participation

Members of the public had attended the meeting to hear about the Parish Council's view on the South Warwickshire Local Plan.

#### South Warwickshire Local Plan

Councillor Watkins updated those present on where we were with the Cubbington Neighbourhood Plan. Part of the NHP stated the views of Parishioners in saying that they did not want more housing developments in the Parish.

Two of the sites are in Cubbington.



#### SITE BETWEEN LILLINGTON AND CUBBINGTON (SG05)

The local residents and Cubbington Parish Council have raised several concerns regarding the proposed development site between Lillington and Cubbington (SG05). This site of 83Ha/204 acres could potentially have around 3,000 houses. The Parish Council objects to this proposal on the grounds that it would result in the merging of Lillington and Cubbington, thereby ending the important distinct identity of the village. Furthermore, the site is steeply sloped, which would exacerbate flooding in the Leam Valley and Offchurch area, where this is already an issue. Additional traffic on roads already in need of improvement would result, and the loss of agricultural land is another significant concern. Residents of Cubbington have previously strongly objected to this site's inclusion in the "call for sites" document. In response to the Arup report's assessment that parcel LSP7 makes a weak contribution to Green Belt purposes, we must express our strong disagreement.

The interpretation fails to recognize that the site serves as a critical buffer between Lillington and Cubbington, preventing the coalescence of these two distinct communities. Contrary to the report's assertion, the parcel plays a significant role in maintaining the separation of settlements and preserving the unique identity of each village. Moreover, this area is highly valued by residents for recreational purposes and provides St Theresa's school with essential open views and fresh air, contributing to the overall well-being of the community.

#### SITE TO THE NORTH OF LEICESTER LANE (SG06) PARTIALLY WITHIN CUBBINGTON PARISH

Cubbington Parish Council objects to this proposal due to its unacceptable encroachment onto green belt land and the lack of capacity in existing services to handle additional demand. This development would increase traffic on already overburdened roads and lead to a loss of agricultural land. There is no capacity within the village schools for children who might reside in this

Initialed

development, and we suspect the same is true for Telford School. Additionally, car ownership would be essential for any residents in this area. Existing pollution survey data already shows poor air quality on Leicester Lane due to traffic volumes. Again, the assumption made that Cubbington is part of Leamington is rejected.

Information was provided to those present on the sites, and how to respond with comments online or via the post.

*The Chairman reinstated the Standing Orders.*

#### **754. Correspondence**

##### **754.1 Request for a football sign**

The football team had made a request to erect a permanent sign on the Recreation Ground near the Pavilion. An example of the sign had been circulated.

**RESOLVED THAT** the request be refused due the ground being of multiple use and not a dedicated football ground.

#### **755. Chairman's Report**

##### **Another successful Christmas**

Many thanks to all concerned for another successful Christmas event, it all went off extremely well and from the feedback everybody enjoyed it, and the attendance was excellent. We believe the change to a Saturday was a major contributing factor.

Father Christmas arriving in a motorcycle side car was a true Wallace and Gromit experience

Another event that went down well was the Pantomime, as corny as it could be the children loved it and proved to be a major success even making a small profit.

The Christmas lights were excellent even the wind could not undo their magic and the decorations by the schools enhanced the pleasure.

Our sincere thanks to Karren and Daniel for everything they did and do for us all.

##### **Hobby Centre**

I am pleased to advise all that the Hobby Centre is complete and is due to be officially opened on the 22<sup>nd</sup> of February. The Centre has been electrically approved, fire risk assessments have been completed to the fire officer's satisfaction, and we are now in the process of getting the signs we need.

For those of you who have not been to the centre, there are four areas, a small machine shop with hobby style machines, a toilet and washing facility suitable for everybody incorporating a disabled flushing toilet, a social area kitted out with comfortable seating and finally a fitting bench area where hand work can be completed.

Each area has its own heating, and a comfortable temperature can be obtained in each area depending upon needs.

Outside it is intended to fence off the front to include a seating area and also flower bed or similar, this will be a spring project.

To the rear of the centre, we have incorporated a toilet and hand wash facility initially for the footballers but may prove useful for the centre users.

We hope it all will prove to be a major asset to our village and interest seems extremely high prior to opening.

#### **756. Councillors' Reports in brief**

##### **• Cllr Meggitt – Cliff Cleaver Pavilion**

Thank you to everyone who was involved in the Christmas activities. Moving the light switch on to a Saturday was very successful. The Village Christmas trees will be removed tomorrow. The event had raised money for the Cubbington Youth Club. Good event and everyone enjoyed it. Ideas for this year's event would be welcomed.

Panto – the panto had been very well attended and the format this year had been very successful. The event had made a profit. The company had been booked for December 2025.

Fun day 2025- preparation will start in the next few weeks.

Defibrillator attached to the Pavilion – it was noted that the defibrillator at the Pavilion had been used recently. Work continued on securing the defibrillator's return.

Pavilion Committee – the next meeting to be held in February.

#### **757. District and County Councillor's Reports for information**

##### **Councillor Sarah Boad - WCC**

Paper bus timetables – useful for those who cannot access the internet, sadly the 664 is not included. But you can print off a PDF if you wish. Councillor Marrow will distribute.

Kelvin Road – scheme is starting next week. Being paid for from Councillor Boad's budget, also paying for anyone who wants H signs across their drives.

*Councillor McCarthy joined the meeting.*

##### **Councillor Wallace Redford - WCC**

Rugby Road Crossing – this has been turned down again. A site meeting had been arranged with the Portfolio Holder, and it is reasonable to say that he was shocked that the crossing has been turned down. He had been presented with all the facts. A meeting would take place tomorrow with Mark Ryder and this would be raised and the fact that the criteria that WCC uses favours urban areas and gives no flexibility for rural area.

**ACTION:** Write to the MP raising the issue.

VAS sign – waiting confirmation.

**ACTION:** find the email that says that Highways will be in charge of it.

Offchurch path – in discussion as to who should pay for it.

Initialed

Broadway speed checks – need to be specific as to where the cables should go. It was suggested outside numbers 20-22 and at the other end of 49-53.

**ACTION:** Councillor Redford to arrange.

Ladycroft drains – have an issue with the drains being blocked and received flooding recently. This is now on the list to be done.

Buses – 67a complaint, not turning up on a regular basis.

**ACTION:** follow up asking what is happening.

Sign at the Rugby Road bus stop –

**ACTION:** Councillor Wallace Redford to chase up.

## **758. Highways**

### **Review Outstanding Highways Issues**

#### **758.1 VAS Sign Rugby Road**

Discussed under Councillor's report.

#### **758.2 Rugby Road Crossing –**

Discussed under Councillor's report.

#### **758.3 Path – Rugby Road to Offchurch Lane**

Discussed under Councillor's report.

#### **758.4 20 mph speed limits - update**

Ongoing.

#### **758.5 Bus shelter in Queen Street – NEED TO SURVEY RESIDENTS**

Ongoing.

#### **758.6 Bus stop sign Rugby Road**

Ongoing.

#### **758.7 Parking issues caused by Cubbington Primary School**

There were no improvements to the situation.

**ACTION:** agenda item for February's meeting.

## **759. Parish Highways, footpaths and alleys**

Councillor Saul not present. Carry over.

## **760. Bus Service**

Councillor Key not present. Carry over.

## **761. Police**

Councillor Pam Redford updated that the letter had been sent from all Parish Councils who agreed to support it, and the response from the Police was very disappointing.

**ACTION:** Clerk to re-circulate the response to Councillors.

Councillor Payne updated that the Community Wardens were happy to increase patrols in the area.

**762. Finance****762.1 payments PAID since the last meeting:-  
2024-25**

DATE	REF	PAYEE	AMOUNT
21.11.24	E172	Eddy Leisure Ltd Christmas Globe hire Balance	£1,440.00*
21.11.24	E173	J Chatterton Office supplies	£95.07*
28.11.24	E174	Frog Inc Limited Christmas Trees	£350.00
28.11.24	E175	Mr Willoughby Play areas supervision Inv 75	£65.00
28.11.24	E176	Bannocks Tigre Marble Co Ltd balance see E74	£421.51*
28.11.24	E177	Metcalfe Inv 940085 Toilet	£509.17*
28.11.24	E178	Metcalfe Inv 940102 HC	£8.40*
28.11.24	E179	Mr Hodges - Hobby Centre	£938.36*
28.11.24	E180	Mr Meggitt - Christmas expenditure	£850.74*
28.11.24	E181	LED Invoice 03038808 HC	£33.41*
28.11.24	E182	B&PS Invoice 4/2669338 HC	£43.50*
28.11.24	E183	Unity Service Charge Account 1	£6.00
28.11.24	E184	Unity Service Charge Account 2	£6.00
01.12.24	E185	J Chatterton HC Seating	£1,127.99
01.12.24	E186	Tolan Training	£150.00*
01.12.24	E187	J Chatterton HC Supplies	£150.50
01.12.24	E188	J Chatterton HC Cupboard	£91.99*
01.12.24	E189	LED Invoice 03038884	£196.68*
01.12.24	E190	Topsource inv 005750 Nov	£13.81*
01.12.24	E191	LED Invoice 03038864	£167.50*
01.12.24	E192	B&PS 4/2671971 HC	£184.28*
04.12.24	E193	J Franks Maintenance Rec Ground & Hobby Centre	£1,092.20
04.12.24	E194	DS Wagstaff Invoice 5079 LATE	£570.00
04.12.24	E195	DS Wagstaff Invoice 5102	£210.00
04.12.24	E196	LED Invoice 03038910	£148.01*
04.12.24	E197	LED Invoice 03038672 PART inc Credits	£106.74*
04.12.24	E198	Mr Hodges parts & labour HC	£1,906.89*
09.12.24	E199	J Chatterton Clerk Salary	DPA
09.12.24	E200	HMRC Tax & NI	DPA
09.12.24	E201	WCC Clerk Pension	DPA
09.12.24	E202	Happy Days Youth Club £500 from WCC grant	£500.00
09.12.24	E203	LED Inv 0001/03038926	£1,080.00*
09.12.24	E204	LED Inv 0001/03038943	£14.46*
09.12.24	E205	OAP Grant approved at November's meeting	£50.00
16.12.24	E206	WCC Grant Youth Club to Happy Days	£4,560.00
16.12.24	E207	J Chatterton Clerk Expenses Dec inc Youth Club	£223.14*
16.12.24	E208	Mr I Hodges parts & labour HC & Rec Ground	£1,657.16*
18.12.24	E209	Kirkwells Invoice 1261 (27.11.23) NHP	£2,592.00*
18.12.24	E210	B&PS 4/2677088 HC	£49.21*
18.12.24	E211	LED Inv 0001/03039024 HC	£27.48*
20.12.24	E212	Unity Service Charge Account 1	£6.00
20.12.24	E212a	Unity Service Charge Account 2 ????	£6.00
09.01.25	E213	J Franks Hobby Centre	£1,128.14
09.01.25	E214	Mr G Willoughby invoice 76	£91.58
09.01.25	E215	Topsource Inv 006503	£13.81*
09.01.25	E216	Hobby Centre Fire extinguishers	£75.09*
09.01.25	E217	J Chatterton Clerk Salary January	DPA
09.01.25	E218	HMRC Tax & NI Clerk	DPA

Initialled

09.01.25	E219	WCC Clerk Pension	DPA
09.01.25	E220	Tree supports for Recreation Ground Trees	£108.47*
09.01.25	E221	Mr I Hodges Tools and supplies	£893.04*

\*inc VAT

**2024-25 - INCOME**

DATE	REF	PAYEE	AMOUNT
09.12.24	R	WCC Grant HC furnishings	£350.00
16.12.24	R	WCC Grant Youth Club	£4,560.00
20.12.24	R	HMRC VAT Reclaim 2023-24	£6,184.74

**RESOLVED THAT** the payments be approved and the income noted.

**762.2 Bank Reconciliation 31<sup>st</sup> December 2024**

The Bank Reconciliation 31<sup>st</sup> December 2024 was received and discussed.

**Balance per bank statements as at 31st December 2024:**

Main Account	£66,911.96	
Account 2	£0.00	
		<b>£66,911.96</b>
Petty cash float (if applicable)		£0.00
Less: any un-presented cheques as at 31.12.24	£0.00	
		£0.00
Add: any un-banked cash as at 31.12.24	£0.00	
		£0.00
<b>Net balances as at 31.12.24</b>		<b><u>£66,911.96</u></b>

**CASH BOOK**

Opening Balance 1st April 2024	Acc 1	£47,076.00	
	Acc 2	£46,628.87	
			£93,704.87
Add Receipts up to 31st Dec 2024	ACC 1		£98,445.74
Add Receipts up to 31st Dec 2024	ACC 2		£0.00
Less: Payments up to 31st Dec 2024			<u>£125,238.65</u>
Closing balance per cash book as 31 <sup>st</sup> Dec 2024			<b><u>£66,911.96</u></b>

**RESOLVED THAT** the Bank Reconciliation 31<sup>st</sup> December 2024 be approved.

**762.3 Quarterly Report 31<sup>st</sup> December 2024**

The Quarterly Report 31<sup>st</sup> December 2024 was received and discussed.

**RESOLVED THAT** the Quarterly Report 31<sup>st</sup> December 2024 be approved.

**763. Planning Matters**

Nothing to discuss.

**763.1 South Warwickshire Local Plan**

The draft response from the Parish Council was circulated and discussed.

**ACTION:**

- (i) Councillor Watkins to prepare the Parish Council's response.
- (ii) Leaflet to be distributed to every household in the Parish raising awareness.

**764. Project Hobby Centre**

It was noted that the Hobby Centre would be holding an Open day on Saturday 22<sup>nd</sup> February 1pm to 3pm. Refreshments available and demonstrations would take place.

**765. Defibrillators**

The AED Policy and Check List was circulated and discussed.

**RESOLVED THAT:**

- (i) The AED Policy and Check list document be approved.
- (ii) CPC defibrillators to be checked weekly/monthly/annually as per the check list.
- (iii) Clerk to liaise with Councillor Willoughby.

**766. Neighbourhood Plan**

Councillor Watkins updated that he had received an email yesterday from WDC advising that they would be reviewing and inputting the representations onto their Planning Policy consultation portal next week. This will be published here: <https://warwickdc.oc2.uk/document/145>

Once that is completed, WDC would work with Councillor Watkins on the selection of the independent Examiner.

In the past, WDC had used NPIERS (Neighbourhood Planning Independent Examiner Referral Service). But the Officer would be in touch in due course in regard to choosing an Examiner from an approved list.

**767. HS2 Update****767.1 Dates for closure of the A46**

The A46 box structure will carry the new HS2 line under the A46 near Kenilworth. This new structure, measures 63.4 meters in length and weighs approximately 15,000 tonnes. The box is being built next to the A46 and will be pushed into place during a closure in April 2025. To prepare for the installation of the bridge in April 2025 we will be undertaking preparatory works in February 2025. To complete these works safely and efficiently we will install two temporary full weekend closures of the A46. A fully signed diversion route will be in place. The road will be closed over the following dates:

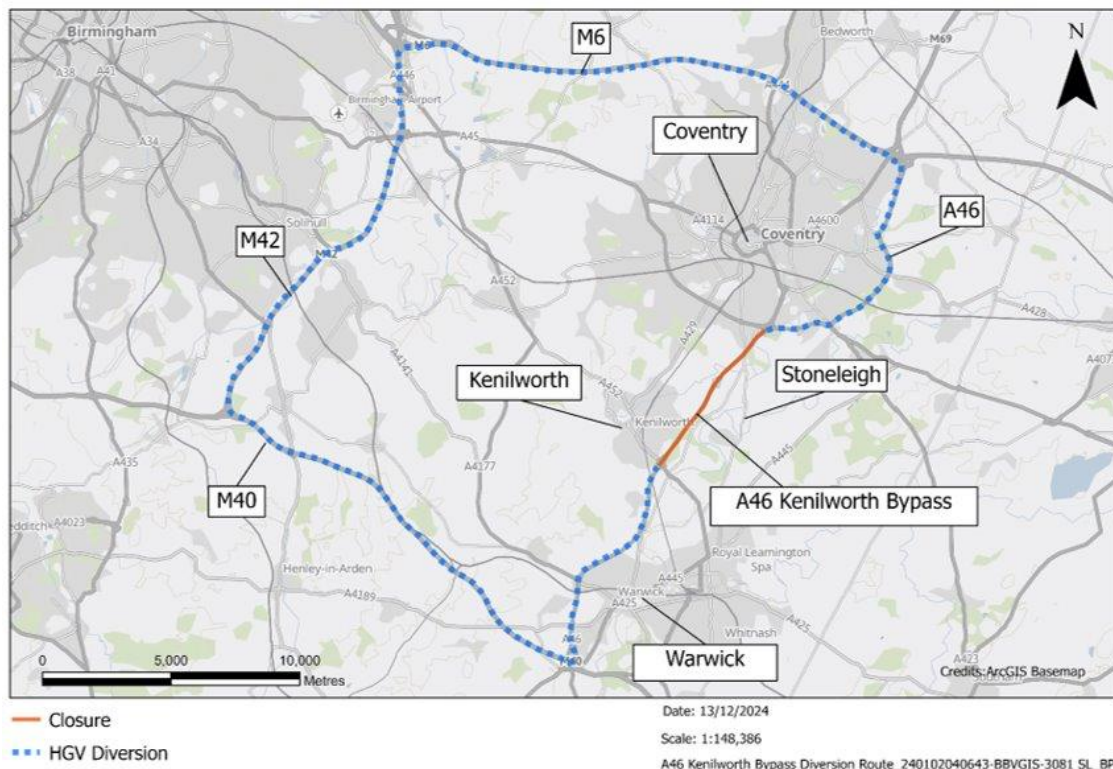
**Full weekend closures**

- From 8pm on Friday 7 February to 6am on Monday 10 February 2025
- From 8pm on Friday 14 February to 6am on Monday 17 February 2025



**Strategic diversion route (Suitable for HGVs and all traffic)**

During the weekend closures all HGVs must follow this diversion route. For HGVs travelling north to access Kenilworth, please continue on the A46 and leave at the Thickthorn Roundabout. For all other HGVs travelling north, beyond Kenilworth to Coventry, please use the M40, M42, M6 towards Coventry to access the A46.



**Local diversion routes**

During the weekend closures local traffic should use the following route. To access Kenilworth, please leave the A46 at the Thickthorn Roundabout.

For northbound traffic and Coventry please leave the A46 at the Thickthorn Roundabout and travel along the A452, Bericote Road and Westhill Road, then use the A445 Leamington Road and join the

A423 towards Coventry and the A45 westbound to rejoin the A46. To travel south from Coventry please reverse the route.

Access to Ashow and Stoneleigh villages will not be possible from the Chesford Grange junction, this is to ease traffic flows and protect residents.

**767.2 Site visit**

**ACTION:** Clerk to chase a date.

**768. Thomas Sothern Charity**

**ACTION:** Clerk to arrange a meeting with the current Trustee.

**769. Councillor's reports and items for future Agenda:**

- Flooding Offchurch

**770. Date of the Next Meeting**

The date of the next meeting was confirmed as 27<sup>th</sup> February 2025.

Meeting closed at 8:05pm