

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

www.cubbingtonparishcouncil.gov.uk

20th March 2025

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **27th March 2025 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the meeting held on 27th February 2025
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: receive any correspondence
7. **Chairman's Report**

Recommendation: receive and note the Chairman's Report
8. **Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cllr Saul - Community services
 - Cllr Meggitt – Cliff Cleaver Pavilion
 - Cllr McCarthy – Youth Club
- 8.1 **Task Groups**

Recommendation: discussion of the following Task Groups to focus Councillors
9. **District and County Councillor Reports for information**

Recommendation: Receive reports from: WDC and WCC Councillors

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- 10. Highways
- 10.1 Review Outstanding Highways Issues
- 10.2 Rugby Road Crossing – receive an update now PC has confirmed design
- 10.3 Path – Rugby Road to Offchurch Lane
- 10.4 20 mph speed limits - update
- 10.5 Bus stop sign Rugby Road

11. CPC Business Plan

Recommendation: discussion and approve

12. Police

Recommendation: Receive any updates

13. Finance

13.1 payments PAID since the last meeting:-

2024-25 - EXPENDITURE

DATE	REF	PAYEE	AMOUNT
21.02.25	E247	J Chatterton HC signage	£43.96*
21.02.25	E248	Mr I Hodges HC supplies	£261.71*
21.02.25	E249	Hollies HC event	£350.00
21.02.25	E250	Luna Promotions Limited SWLP printing	£272.00
27.02.25	E251	CCTV Hobby Centre	£264.00*
27.02.25	E252	London Heart Pavilion Defibrillator	£668.00
27.02.25	E253	Account 1 Service Charge	£6.00
06.03.25	E254	Metcalfe inv 941345	£35.52*
06.03.25	E255	J Chatterton wood lathe chuck	£121.98*
06.03.25	E256	J Chatterton filter hobby centre	£199.98*
06.03.25	E257	KS Connexions see E235 underpayment £100	£90.00
06.03.25	E258	J Chatterton - Costco membership	£78.00*
06.03.25	E259	Topsource Inv 008456 Feb	£13.81*
06.03.25	E260	Mr Willoughby Inv 0078	£73.26
13.03.25	E261	J Chatterton Clerk Salary	DPA
13.03.25	E262	HMRC Tax & NI Clerk	DPA
13.03.25	E263	WCC Clerk Pension	DPA

14. CPC Website

Recommendation: discussion

15. Planning Matters

Recommendation: Discuss any planning matters

16. Neighbourhood Plan

Recommendation: Receive an update

17. HS2 Update

Recommendation: Receive an update

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of the Next Meeting

To confirm the date of the next meeting as **22nd May 2025 including the Annual Parish Council Meeting, Annual Parish Meeting to be held at the Pavilion.**