

# CUBBINGTON PARISH COUNCIL

*Clerk to the Council:*

*Correspondence address: Belby, Common Lane, Corley CV7 8AQ*

*Phone 07877 559825*

*Email: [clerk@cubbington.org.uk](mailto:clerk@cubbington.org.uk)*

*[www.cubbington.org.uk](http://www.cubbington.org.uk)*

16<sup>th</sup> February 2023

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 23<sup>rd</sup> February 2023 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

*Jane Chatterton CILCA PSLCC*

*Clerk & RFO to the Parish Council*

*Members of the public and press are welcome to attend*

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

**Recommendation:** To approve minutes of the Parish Council Meeting held on 26<sup>th</sup> January 2023
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

**Recommendation:** discussion
7. **Chairman's Report**

**Recommendation:** Receive/note the Chairman's Report
8. **Councillors Reports in brief**

**Recommendation:** Receive/note updates from:

  - Cllr Saul - Community services
  - Cllr Meggitt – Pavilion Committee

# CUBBINGTON PARISH COUNCIL

## 9. District and County Councillors Reports for information

**Recommendation:** Receive reports from:

*WDC Councillors;* Cllr Pam Redford and Cllr Trevor Wright and *WCC Councillor;* Cllr Wallace Redford  
*WDC Councillors;* Cllr Alan Boad and Cllr Phil Kohler, Cllr Daniel Russell and *WCC Councillor;* Cllr Sarah Boad

## 10. Highways and Police

**Recommendation:** Receive updates

### 10.1 20 mph scheme around the two Primary Schools and Queens Street

### 10.2 White line painting – Cubbington Primary School

### 10.3 Cubbington sign and flower box on the roundabout on Kenilworth Road

### 10.4 seat on the island on Windmill Hill progress on replacement

### 10.5 New pedestrian crossing near the Hazelwood Development

## 11. Finance

### 11.1 payments PAID since the last meeting:-

#### 2022-23

DATE	REF	DETAILS	EXPENDITURE
11.01.23	E205	WCC Pension Employee & Employer Jan 23	DPA
27.01.23	E206	NS Booth Electrical - Christmas lights	£1,898.40
27.01.23	E207	J Franks – Maintenance Recreation Ground	£54.44
27.01.23	E208	TK Electrical - Defibrillator installation Kelvin Road	£350.40
03.02.23	E209	Defenda Leaflet NHP	£351.21
03.02.23	E210	SPS Payroll Inv 10402 January 23	£12.94
03.02.23	E211	Wellers Hedleys Legal Fees	£780.00
03.02.23	E212	Mr G Willoughby Inv 00053 Jan 23	£90.00
03.02.23	E213	WCC Pension Employee & Employer Feb 23	DPA
03.02.23	E214	J Chatterton Clerk Salary Feb 23	DPA
03.02.23	E215	HMRC Tax & NI Employee & Employer	DPA
10.02.23	E216	Kirkwells Limited – NHP Consultancy fee	£1,620.00
10.02.23	E217	J Chatterton Expenses Feb	£131.99

#### 2022-23 INCOME

20.01.23	R	Cubbington Freeholders – Donation towards New Crossing	£1,000
20.01.23	R	Cubbington Freeholders – Donation towards Christmas events	£350.00

## 12. Purchase of VAS Signage on the Rugby Road

**Recommendation:** discussion

## 13. Bus Shelter roof tops

**Recommendation:** discussion

## 14. Planning Matters

**Recommendation:** Discuss any planning matters

# CUBBINGTON PARISH COUNCIL

## 15. Governance

**Recommendation:** Approve the following policies:

- 15.1 Asset Register 2022-23
- 15.2 CPC Internal Financial Control Feb 2023 *(no updates)*
- 15.3 Grievance & Disciplinary Policy Feb 2023 *(no updates)*

## 16. Neighbourhood Plan

**Recommendation:** Receive an update

### 16.1 Protect the Greenbelt flyer

## 17. Newsletter

**Recommendation:** discussion

## 18. HS2 Update

**Recommendation:** Receive an update

## 19. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## 20. Date of the Next Meeting

To confirm the date of the next meeting as **Thursday 23<sup>rd</sup> March 2023**