

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

www.cubbingtonparishcouncil.gov.uk

16th January 2025

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 23rd January 2025 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the meeting held on 28th November 2024
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: receive any correspondence
7. **Chairman's Report**

Recommendation: receive and note the Chairman's Report
8. **Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cllr Saul - Community services
 - Cllr Meggitt – Cliff Cleaver Pavilion
9. **District and County Councillor Reports for information**

Recommendation: Receive reports from: WDC and WCC Councillors
10. **Highways**
 - 10.1 **Review Outstanding Highways Issues**
 - 10.2 **VAS Sign Rugby Road**
 - 10.3 **Rugby Road Crossing – receive an update now PC has confirmed design**
 - 10.4 **Path – Rugby Road to Offchurch Lane**

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- 10.5 20 mph speed limits - update
- 10.6 Bus shelter in Queen Street – NEED TO SURVEY RESIDENTS
- 10.7 Bus stop sign Rugby Road

10.8 Parking issues caused by Cubbington Primary School
Recommendation: discussion

11. Parish Highways, footpaths and alleys
Recommendation: discussion

12. Bus Service
Recommendation: discussion

13. Police
Recommendation: Receive any updates

14. Finance

14.1 payments PAID since the last meeting:-
2024-25 - EXPENDITURE

DATE	REF	PAYEE	AMOUNT
21.11.24	E172	Eddy Leisure Ltd Christmas Globe hire Balance	£1,440.00*
21.11.24	E173	J Chatterton Office supplies	£95.07*
28.11.24	E174	Frog Inc Limited Christmas Trees	£350.00
28.11.24	E175	Mr Willoughby Play areas supervision Inv 75	£65.00
28.11.24	E176	Bannocks Tigre Marble Co Ltd balance see E74	£421.51*
28.11.24	E177	Metcalfe Inv 940085 Toilet	£509.17*
28.11.24	E178	Metcalfe Inv 940102 HC	£8.40*
28.11.24	E179	Mr Hodges - Hobby Centre	£938.36*
28.11.24	E180	Mr Meggitt - Christmas expenditure	£850.74*
28.11.24	E181	LED Invoice 03038808 HC	£33.41*
28.11.24	E182	B&PS Invoice 4/2669338 HC	£43.50*
28.11.24	E183	Unity Service Charge Account 1	£6.00
28.11.24	E184	Unity Service Charge Account 2	£6.00
01.12.24	E185	J Chatterton HC Seating	£1,127.99
01.12.24	E186	Tolan Training	£150.00*
01.12.24	E187	J Chatterton HC Supplies	£150.50
01.12.24	E188	J Chatterton HC Cupboard	£91.99*
01.12.24	E189	LED Invoice 03038884	£196.68*
01.12.24	E190	Topsource inv 005750 Nov	£13.81*
01.12.24	E191	LED Invoice 03038864	£167.50*
01.12.24	E192	B&PS 4/2671971 HC	£184.28*
04.12.24	E193	J Franks Maintenance Rec Ground & Hobby Centre	£1,092.20
04.12.24	E194	DS Wagstaff Invoice 5079 LATE	£570.00
04.12.24	E195	DS Wagstaff Invoice 5102	£210.00
04.12.24	E196	LED Invoice 03038910	£148.01*
04.12.24	E197	LED Invoice 03038672 PART inc Credits	£106.74*
04.12.24	E198	Mr Hodges parts & labour HC	£1,906.89*
09.12.24	E199	J Chatterton Clerk Salary	DPA
09.12.24	E200	HMRC Tax & NI	DPA
09.12.24	E201	WCC Clerk Pension	DPA
09.12.24	E202	Happy Days Youth Club £500 from WCC grant	£500.00
09.12.24	E203	LED Inv 0001/03038926	£1,080.00*
09.12.24	E204	LED Inv 0001/03038943	£14.46*
09.12.24	E205	OAP Grant approved at November's meeting	£50.00
16.12.24	E206	WCC Grant Youth Club to Happy Days	£4,560.00

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16.12.24	E207	J Chatterton Clerk Expenses Dec inc Youth Club	£223.14*
16.12.24	E208	Mr I Hodges parts & labour HC & Rec Ground	£1,657.16*
18.12.24	E209	Kirkwells Invoice 1261 (27.11.23) NHP	£2,592.00*
18.12.24	E210	B&PS 4/2677088 HC	£49.21*
18.12.24	E211	LED Inv 0001/03039024 HC	£27.48*
20.12.24	E212	Unity Service Charge Account 1	£6.00
20.12.24	E212a	Unity Service Charge Account 2 ????	£6.00
09.01.25	E213	J Franks Hobby Centre	£1,128.14
09.01.25	E214	Mr G Willoughby invoice 76	£91.58
09.01.25	E215	Topsorce Inv 006503	£13.81*
09.01.25	E216	Hobby Centre Fire extinguishers	£75.09*
09.01.25	E217	J Chatterton Clerk Salary January	DPA
09.01.25	E218	HMRC Tax & NI Clerk	DPA
09.01.25	E219	WCC Clerk Pension	DPA
09.01.25	E220	Tree supports for Recreation Ground Trees	£108.47*
09.01.25	E221	Mr I Hodges Tools and supplies	£893.04*

*inc VAT

2024-25 - INCOME

DATE	REF	PAYEE	AMOUNT
09.12.24	R	WCC Grant HC furnishings	£350.00
16.12.24	R	WCC Grant Youth Club	£4,560.00
20.12.24	R	HMRC VAT Reclaim 2023-24	£6,184.74

14.2 Bank Reconciliation 31st December 2024

Recommendation: receive and approve

14.3 Quarterly Report 31st December 2024

Recommendation: receive and approve

15. Planning Matters

Recommendation: Discuss any planning matters

16. South Warwickshire Local Plan (SWLP)

Recommendation: discussion

17. Project Hobby Centre

Recommendation: receive an update

18. Defibrillators

Recommendation: discussion

19. Neighbourhood Plan

Recommendation: Receive an update

20. HS2 Update

Recommendation: Receive an update

21. Thomas Sothern Charity

Recommendation: discussion

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22. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

23. Date of the Next Meeting

To confirm the date of the next meeting as **27th February 2025**