

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

www.cubbingtonparishcouncil.gov.uk

20th February 2025

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on **27th February 2025 at 7:00pm**, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes of previous meeting:**
Recommendation: To approve minutes of the meeting held on 23rd January 2025
- 4. Matters Arising not listed on the agenda**
- 5. Public participation:** To adjourn to allow public participation.
Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Correspondence**
Recommendation: receive any correspondence
- 6.1 ICO**
Recommendation: note the uplift in cost
- 7. Chairman's Report**
Recommendation: receive and note the Chairman's Report
- 8. Councillors Reports in brief**
Recommendation: Receive/note updates from:
 - Cllr Saul - Community services
 - Cllr Meggitt – Cliff Cleaver Pavilion
- 8.1 Task Groups**
Recommendation: discussion of the following Task Groups to focus Councillors and cover missing elements

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9. District and County Councillor Reports for information

Recommendation: Receive reports from: WDC and WCC Councillors

10. Highways

10.1 Review Outstanding Highways Issues

10.2 Rugby Road Crossing – receive an update now PC has confirmed design

10.3 Path – Rugby Road to Offchurch Lane

10.4 20 mph speed limits - update

10.5 Bus stop sign Rugby Road

10.6 Parking issues caused by Cubbington Primary School

Recommendation: discussion

11. Parish Highways, footpaths and alleys

Recommendation: discussion

12. Bus Service

Recommendation: discussion

13. Police

Recommendation: Receive any updates

14. Finance

14.1 payments PAID since the last meeting:-

2024-25 - EXPENDITURE

DATE	REF	PAYEE	AMOUNT
16.01.25	E222	Mr Meggitt - Christmas expenditure	£1,434.38*
16.01.25	E223	Mr Hodges equipment	£449.99*
16.01.25	E224	Metcalfe 940537	£195.91*
21.01.25	E225	D&D Marquee hire Hobby Centre opening event	£1,123.61*
21.01.25	E226	Signshed	£90.90*
21.01.25	E227	J Chatterton Expenses January	£156.95*
27.01.25	E228	J Chatterton Paperstone reimbursement	£96.04*
27.01.25	E229	Mr I Hodges Recreation Ground supplies	£397.38*
27.01.25	E230	NS Booth Christmas lights	£1,920.00*
30.01.25	E231	Defenda SWLP distribution	£285.60*
30.01.25	E232	Firstaid4less - Hobby centre	£79.56*
30.01.25	E233	Unity Service Charge Account 1	£6.00
05.02.25	E234	Mr G Willoughby invoice 77	£54.95
05.02.25	E235	KS Connexions Testing & Certification HC	£540.00*
05..02.25	E236	J Chatterton JRB Enterprise Dog bag dispenses	£394.14*
05.02.25	E237	J Chatterton HC Door sign	£46.99*
12.02.25	E238	J Chatterton HC Supplies	£124.44
12.02.25	E239	HMRC Tax & NI Clerk	DPA
12.02.25	E240	Clerk Salary February	DPA
12.02.25	E241	WCC Clerk Pension	DPA
12.02.25	E242	I Hodges Maintenance Officer	£208.50
12.02.25	E244	Sign Shed Rec Ground signage	£110.55*
18.02.25	E245	Topsouce inv 007763 Jan-25-revised	£13.81*
18.02.25	E246	Defenda SWLP distribution	£72.00*
18.02.25	E247	J Chatterton Clerk expenses Feb	£182.98*

*inc vat

14.2 SSE energy provider

Recommendation: discuss the way forward

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15. Planning Matters

Recommendation: Discuss any planning matters

16. Project Hobby Centre

Recommendation: receive an update

17. Neighbourhood Plan

Recommendation: Receive an update

18. HS2 Update

Recommendation: Receive an update

19. Thomas Sothern Charity

Recommendation: discussion

20. Thermal imaging cameras

Recommendation: discussion

21. Dog fouling issues

Recommendation: discussion with view to commencing prosecution of offenders

22. Defibrillator

Recommendation: discussion

23. Governance

Recommendation: Approve the following policies:

- Asset Register 2024-25
- CPC Internal Financial Control February 2025 (*no updates*)
- CPC Risk Assessment February 2025 (*no updates*)
- CPC Health & Safety Policy February 2025 (no updates)

24. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

25. Date of the Next Meeting

To confirm the date of the next meeting as **27th March 2025**