

733. Public Participation**Planning application W/24/0397**

The Parish Council voted unanimously to Object to the Planning Application.

ACTION:

- (i) Clerk to submit an Objection.
- (ii) Councillor Payne to visit the site to establish if work has begun creating a new entrance.

734. Correspondence

Nothing further to report.

735. Chairman's Report**Hobby centre**

Work has continued this month on this project. It is progressing well with most of the internal connections made and sewer pipes and water supply pulled in but not connected to the services yet. The one container is now nearly complete with all the electrics, and services installed.

There is a disabled toilet with a wash basin fitted with water heater, a separate urinal with wash basin with water heater and a dish washing area with water heater and sink. This area also contains a fridge for milk it is not envisaged to have any cooking facilities present.

Emergency exit lighting is present but near the end of installation we will need to convert two of the end doors to emergency exits, this is a simple job, but I feel it can be done at the end of the project.

There are also two rows of work benches all fully wired and ready for equipment to be connected. The facility is wired with LED baton lighting, no heating has been added yet as we are not sure how much is required but facilities for it are included in the circuit board.

The two containers are welded together, and a new steel security entrance door has been fitted to the side making entrance available to everyone.

Work has been slower than anticipated as the additional toilet for the footballers has required more work than anticipated meaning that we have had to build a shed around this facility to ensure that the pumping station does not freeze in cold weather. This has added both time and cost to the project as the shed has had to have heating, lighting and also be fully insulated and secure.

This work is now complete with the exception of connecting to the mains services, thanks to Garry for his help in confirming the correct sewer access points.

The second container is being insulated and boarded out this week which is by far the simpler unit only requiring a ring main and lighting.

We have received additional wood supplies from Interconnect which has helped with the work benches, and they continue to take a great interest in the project.

I have also arranged for a wiring certificate to be obtained after work is completed where everything will be fully tested.

Remembrance Sunday

I attended the remembrance service and laid a wreath on behalf of the council also reading the lesson.

736. Councillors' Reports in brief**• Cllr Meggitt – Cliff Cleaver Pavilion**

Christmas lights switch on – this would take place on Saturday 30th November from 5pm. The Village Christmas trees were installed. Telford School had made the decorations for the Kelvin Road tree. Cubbington Primary had also made decorations for the other trees.

Remembrance stars – these were available from Best One and the Church. People can write their own messages on the stars and hang them on the tree.

Entertainment included the return of the Land train, this had proved very popular last year.

Calendars – these are available to purchase. Profits are going to the Youth Club. Final run on the 16th December.

Panto – this is taking place on Sunday 15th December. Tickets still available and being promoted for the two shows.

Pavilion – Councillor Meggitt had moved £5,000 into the new bank account. A new deal had been signed for the electricity supply.

Village Hall Update – report provided by Village Hall Chairman, Cllr Willoughby

The Annual General Meeting of the Village Hall Trust Committee took place 23rd October 2024. Details are within the minutes that have been circulated alongside this report and available on the parish council website.

All existing Committee members have all kindly agreed to continue. The financial reports for 2022 and 2023 have now been completed, externally audited and submitted to the Charity Commission and are fully compliant. I would like to put on record my thanks to Jane our Secretary and Treasurer, for her persistence and diligence in delivering these financial reports, particularly in view of the challenges that the Village Hall's management has presented to this Council over the last few years!

Financial highlights indicate a steadily improving financial position, with an excess of income over expenditure of £2,261.00 in 2023. This has been achieved by sound management of expenditure (electricity & water charges) and a significant increase and a much more diverse profile of hirers. The Cubbington Village Hall retains an extremely competitive hire rate, compared to other village halls in surrounding parishes. The Secretary and Village Hall Manager, (Karren Meggitt) is to be congratulated in delivering this outcome on behalf of all parishioners and I am delighted that Karren has also agreed to continue in this important role.

Those individuals that help support the VH operation from security, cleaning and maintenance are also vital and are very much appreciated for the important roles that they undertake. All necessary weekly, monthly and annual maintenance checks are in place. The Committee acknowledge that due to the increase in the number of hirers, there is a need for increased cleaning and potentially a greater use of the Village Hall will result in more wear and tear on the Village Hall building, facilities and equipment. The installation of the new electronic door lock to the front door is also an example of keeping pace with new guidelines and best practice in public buildings (thank you Cllr Hodges).

In consideration of this, the Committee agreed to maintain the hire rate for existing regular users @ £12 / hour but increase this to £25 / hour for parties and other new hirers which involve more resource intensive events. The Village Hall Manager and Clerk are to monitor and report, together with developing data and trend information, comparing hall availability v actual hire.

Looking forward, the Committee agreed to pursue the ongoing termination of the outdated Trust Deed and for Cubbington Parish Council to become the Sole Management Trustee of the Village Hall. In addition, the vision of a new Village Hall is unlikely in the short-term but grants are to be sort in order to make changes to the layout of the existing hall to achieve multiple hire (2 rooms), reception area, re-site toilets, feasibility of solar panels & new heating system, increased storage.

Finally, I would like to thank the Committee members for their continued support on behalf of all parishioners. The Village Hall remains in a stable and positive financial position with bookings and events extremely healthy going forward. Any service provider must also listen to customer feedback, several Committee members who are also hirers, believe that the VH provides a proactive, good value for money facility and responds positively to their needs. Praise indeed. Well done all concerned.

737. District and County Councillor's Reports for information

WDC update - Councillor Josh Payne

South Warwickshire Local Plan - Briefing for Parish Councils are due in mid December.

There is a meeting on 13th December on the preferred sites. Two of which are in Cubbington.

Funding available for Citizens Advice, Warwickshire – outreach work in the Parishes. Opportunities for Citizens Advice to hold drop in sessions at the Village Hall. A circuit around the parishes.

Food bank for Cubbington –

ACTION: the incorrect email was shared. Correct email to be sent to Councillor McCarthy.

Bus timetables in paper format – these are still not ready. Stagecoach is being chased.

WCC – Councillor Redford

Speeding in Broadway – Councillor Redford has arranged for speed cables to be put across the road.

ACTION: Parish Council to say where would be the best place to be sited. (Clerk to email Councillor Redford).

Parking at the Kings Head Pub – Highways Officer had made contact with the Publican and has also sent in a letter asking him not to put cones out unless he is having a delivery.

Rugby Road closed due to flooding – this was as an emergency due to the dept of the water and the issue with icing up due to the cold weather. Closure to be removed as soon as safe to do so. WCC are monitoring as the road which is prone to flooding at that point regularly.

Hobby Centre has received a grant – Thank you to Councillor Redford for the £350.00 awarded for furnishing.

Rugby Road Crossing –

ACTION: email the Director of Highways (Steve Smith, Director of Highways). As the Parish Council agrees with the recommendations there is no necessity to attend the meeting as previously advised.

Bus Shelter in Queens Street – this is ongoing. Survey required.

738. Highways

Review Outstanding Highways Issues

738.1 VAS Sign Rugby Road

The VAS signage has been repaired. The Parish Council approved that they would maintain the VAS sign.

ACTION: find the historical correspondence. Parish Council to monitor. Councillor Redford to establish who are responsible for its maintenance.

738.2 Rugby Road Crossing – receive an update now PC has confirmed design

Discussed previously.

738.3 Path – Rugby Road to Offchurch Lane

Ongoing.

738.4 20 mph speed limits - update

Speed signs in New Street are still not working.

ACTION: contact WCC Highways and report.

738.5 Bus shelter in Queen Street

ACTION: Residents' survey required.

738.6 Bus stop sign Rugby Road

Discussed previously.

738.7 Parking issues caused by Cubbington Primary School

Councillor Watkins had prepared a report ahead of the meeting which was discussed in brief. It was noted that the issue with people parking on the double lines and pavement in Church Hill is causing issues for the residents of Austen Court. In New Street at school times the problem is parking on both sides of the road and on pavements.

The effects are

- People and pushchairs forced onto the road to get round
- Damage to the pavement
- Dangers in crossing the road
- Large vehicles arriving at these times cannot pass through
- Door opening blocking the footpath entirely

One solution might be to restrict parking to one side of the street and/or the roadway only by installing pavement bollards.

New Street

The footpath on school side, is the most used. Most of that section of road is taken up by the zig zag lines and white lines over driveways so there is only space for five cars to park, it would only require around 6 posts to effectively stop pavement parking that side. Any cars would have to be parked on the roadway and as it is narrow parking opposite these would not be possible, so effectively limiting parking to one side of the street.

Church Hill

Installing 15 / 20 bollards adjacent to the double yellow lines would stop parking at that point as the road is too narrow to park on the roadway (hence the double yellow lines)

The bollards suggested cost £54 each thus £1,100 / £1,400 to provide and if WCC can be persuaded to install these then perhaps the Parish Council might consider buying them.

It was suggested this is a reasonable compromise solution to address the main issues but still allow parent parking as much as possible given the schools location.

ACTION: a site meeting to be arranged (Councillors Redford, Watkins, Saul and Hodges) to discuss where potential bollards could be installed by WCC. Councillor Redford to propose a date to pc councillors.

739. Parish Highways, footpaths and alleys

Nothing to report.

740. Bus Service

Clerk has contacted Mark Ryder, Director of Transport at WCC who has promised to respond. No reply was received in time of the meeting to provide feedback to Councillors.

ACTION: ongoing issues being progressed.

741. Police

Councillor Saul attends the meetings held at the Police Headquarters in Leamington and provides feedback to members.

Question was asked if Members were happy with the number of Officers covering the local area.

It was proposed to write to the Acting Chief Inspector expressing concerns.

Proposed *Councillor Saul* *Seconded* *Councillor Watkins*

Those in favour 3

Against 3

Motion not carried.

Councillor Redford updated that Councillor Pam Redford and Councillor Sarah Boad had been tasked with writing to the Acting Chief Inspector expressing concerns. The letter has been created and the idea was that all Parish Councils that attended the police liaison meeting would sign the letter. The Police have refused to provide the contact details of those present, stating GDPR. The letter will now be circulated to all local Parish Council's via the Clerks.

ACTION: Clerk to sign the letter in support once received.

742. Finance**742.1 payments PAID since the last meeting:-
2024-25**

DATE	REF	PAYEE	AMOUNT
17.10.24	E128	J Chatterton Steel door	£562.79*
17.10.24	E129	Clerk Expenses October	£123.99*
17.10.24	E130	J Chatterton Printer ink	£47.71*
28.10.24	E131	PSL CCTV Cable Ref Pavilion 21209	£112.80*
28.10.24	E132	LED Invoice 03038539	£343.08*
28.10.24	E133	LED Invoice 03038549	£135.72*
28.10.24	E134	B&PS invoice 4/13324865	£209.76*
28.10.24	E135	WDC New bin for Recreation Ground 0083304894	£608.00
28.10.24	E136	LED Invoice 03038589	£24.42*
28.10.24	E137	Mr I Hodges Parts & Labour HC	£1,751.55*
28.10.24	E138	Mr Franks Winter Planters. Plants & Labour	£1,082.19*
28.10.24	E139	Account 1 Service Charge	£5.40
28.10.24	E140	Account 2 Service Charge	£5.40
01.11.24	E141	Mr I Hodges Victoria Plumbing HC welfare	£767.80*
01.11.24	E142	LED Invoice 03038604	£131.81*
01.11.24	E143	LED Invoice 03038609	£452.94*
01.11.24	E144	LED Invoice 03038600	£298.38*
01.11.24	E145	Topsource invoice 004926 Oct	£13.81*
01.11.24	E146	Hawksbridge bollard keys 4884/5294	£120.00*
01.11.24	E147	JLC DBS Check Playground Inspection GW	£11.98*
01.11.24	E148	Daniel Meggitt Reimbursement	£12.50
01.11.24	E149	LED 03038633	£166.92*
05.11.24	E150	J Franks Maintenance Rec Ground	£771.77*
05.11.24	E151	I Hodges Supplies HC	£1,592.21*
05.11.24	E152	I Hodges Toilet install	£705.43*
05.11.24	E153	Gary Willougby Invoice 73 inspection & sewer check	£89.50*
05.11.24	E154	LED Invoice 03038651	£213.30*
06.11.24	E155	Hawkesbridge 4919/5158 HC foundations toilet ramp	£6,000.00*
06.11.24	E156	J Chatterton Budget Skips Direct	£312.00*
12.11.24	E157	J Chatterton Clerk Salary November inc back pay	DPA
12.11.24	E158	LED Invoice 03038695	£39.46*
12.11.24	E159	HMRC Tax & NI	DPA
12.11.24	E160	KS Connexion	£540.00*
12.11.24	E161	WCC Clerk Pension	DPA
12.11.24	E162	LED Invoice 03038736	£17.40*
12.11.24	E163	LED Invoice 03038708	£196.08*
12.11.24	E164	B&PS Invoice 4/2664914	£25.63*
12.11.24	E165	B&PS Invoice 4/2665095	£23.99*
19.11.24	E166	LED Invoice 03038754	£25.92*
19.11.24	E167	WDC CCTV Monitoring Service	£3,850.00
19.11.24	E168	Netwise Premium Hosting Package JLC reimbursement	£468.00*
19.11.24	E169	I Hodges Pavilion Toilet & HC Parts & labour	£754.64*
19.11.24	E170	J Chatterton Expenses November	£163.82*
20.11.24	E171	J Chatterton Skip Hire	£312.00*

*inc VAT

RESOLVED THAT the payments be approved.

742.2 Grant Request

Councillor Marrow left the meeting and took no part in the discussion.

RESOLVED THAT the grant application of £50.00 to the Seniors Association for their Christmas Celebrations be approved.

743. Budget and Precept Request 2025-26

The Budget and Precept Request for 2025-26 was received and discussed. It was noted that the Parish Council were responsible for over £3m in Parish Council assets and this was a difficult task on a small precept, however, the Parish Council were mindful of the current economic struggles so were minded keeping any increase to the minimum.

Precept 2025-26	
Precept	£73,736.00
Tax Base figure	1617.36
Band D figure	£45.59

RESOLVED THAT

- (i) the Precept for 2025-26 be approved at £73,736.00 resulting in a Band D figure of £45.59 per year an increase of £5.61 per year.
- (ii) RFO to send the Precept request to WDC.

744. Planning Matters

744.1 W/24/0397

ACTION: Object to the application.

745. Project Hobby Centre

Discussed under the Chairman's report.

746. Neighbourhood Plan

Further updates at January's meeting.

747. HS2 Update

ACTION: Chase a date for the site visit.

748. Councillor's reports and items for future Agenda:

Flooding on the Offchurch Road – request for an automatic signal to say road closed.

ACTION: make the request to WCC Highways.

749. Date of the Next Meeting

The date of the next meeting was confirmed as 23rd January 2025.

Meeting closed at 8:10pm