

## Cubbington Parish Council

### Minutes of the Parish Council Meeting held at 7:00pm 24<sup>th</sup> October 2024 the meeting was held at the Village Hall

**Present:**

Councillor Ian Hodges (Chairman)	Councillor Paul Watkins
Councillor Daniel Meggitt	Councillor Esther McCarthy
Councillor Colin Marrow	Councillor Martin Key
Councillor David Saul	Councillor Pete Smith
Councillor Val Roberts	Councillor John Roberts
Councillor Gary Willoughby	

Warwick District Councillors: Councillor Pam Redford, Councillor Daniel Russell, Councillor Phil Kohler and Councillor Josh Payne

Warwickshire County Council: Councillor Wallace Redford

Members of the public: 1

In Attendance: Jane Chatterton, Clerk & RFO

The Chairman welcomed everyone to the meeting. Councillor Hodges was in the Chair.

**709. Apologies**

Apologies for absence were received from Parish Councillor; Councillor Pete Smith. WCC Councillor Sarah Boad. WDC Councillor Alan Boad.

**710. Declarations of Interest:**

Declarations of Interest were received from:

Councillor Daniel Meggitt	-	Pavilion Committee
Councillor Ian Hodges	-	Village Hall Committee
Councillor Esther McCarthy	-	Pavilion Committee and Village Hall Committee
Councillor Gary Willoughby	-	Village Hall Committee

**711. Minutes of the last meeting**

The minutes of the Parish Council meeting held on 26<sup>th</sup> September 2024 were received and discussed.

**RESOLVED THAT** the minutes of the Parish Council Meeting held on 26<sup>th</sup> September 2024 were approved.

**712. Matters arising**

There were no matters arising not listed on the agenda.

*The Chairman Suspended the Standing Orders.*

**713. Public Participation****Planning application W/24/0397**

Parishioners attended the meeting to raise their concerns in relation to the above Planning Application. They included the reasons how if granted this would impact on the residents living near the new proposed drive access.

Councillor Pam Redford added that the Case Officer had indicated that planning permission would be refused. The Case Officer was waiting for a traffic report to be received.

**ACTION:**

- (i) Clerk to circulate the planning application details.
- (ii) Clerk to check the determination date and liaise with the Case Officer.
- (iii) Discussion at November's meeting.

**714. Correspondence**

Nothing further to report.

**715. Chairman's Report****Village Hall**

This month has been mainly taken up with the installation of the new door locking system at the Village Hall. As a result of requests from various hirers and also because of the disturbing incidents at Southport a review was undertaken and as a result the new system of electronic locking was introduced.

The system that was introduced requires a pass code to be entered and the door is automatically locked when closed. An exit button is provided along with emergency exit button. A safety maintenance key switch has also been incorporated.

The system is capable of accepting up to 2000 individual codes, it is not internet based but the codes can be easily changed by the administrator from the Keypad.

**Hobby centre**

Work has been completed for the concrete base for the toilet block for pitch hirers along with a disabled ramp up to the hobby centre door.

The toilet block will be sited behind the Hobby Centre, and it is to provide facilities for pitch hirers using the Recreation Ground; it is not for general public use and will be key operated. As the Pavilion is hired more frequently the players are not permitted to enter the room to use the facilities, this negates the need for this to happen.

Mains power has been installed to the Hobby centre which will be essential for the build-up.

A site meeting took place with HS2 and Interclass (these are the contractors who are doing the work at Thwaites) as a result of these meetings Interclass have freely donated the timber and insulation to enable us to complete the internal aspects to the Hobby centre, this will be completed over the next few weeks. This is a terrific help in terms of bringing this project to fruition.

We have also been awarded a grant from the Lottery Fund which will enable us to complete the project, and it looks as it will be ready early in the new year, subject to the weather and working facilities.

Due to some reason which seems incomprehensible the rising bollard key to the Pavilion carpark broke in the lock which stopped it from working, this has now been rectified and additional keys have been ordered.

#### **716. Councillors' Reports in brief**

- **Cllr Meggitt – Cliff Cleaver Pavilion**

##### Pavilion - updates

Councillor Meggitt updated that work was underway to look at the feasibility to install a ramp for disabled access around the back of the building.

Quotations were being sought to update the changing room showers. Work would be completed with funds obtained from a grant.

Cubbington FC had moved to a new venue and were no longer training or playing matches on the Recreation Ground.

A new Bank account had been set up with Unity.

**ACTION:** Councillor Meggitt to transfer funds to the new account.

##### Christmas light switch on – 30<sup>th</sup> November

The Christmas light switch on would take place on 30<sup>th</sup> November. The Chairman had fitted additional support brackets for the Village Christmas tree. Danny Quartermaine would be turning on the lights on the evening. Work continued with obtaining the necessary permissions and safety requirements. Assistance from Councillors for helping out at the event would be very helpful.

##### Village Hall Panto –

The Panto for this year is Hanzel and Gretell. Tickets are now on sale. There is still availability for the first and second show. Tickets are available to purchase online. £6.00 per ticket.

Refreshments would be provided by Hollies.

Posters are being displayed shortly and an advert would be in the parish magazine.

#### **Councillor Saul – Community Update**

The Service of Remembrance would take place on Sunday 10<sup>th</sup> November. Everyone is welcome.

#### **717. District and County Councillor's Reports for information**

##### **WDC Update - Councillor Josh Payne**

Bus service – trying to get a review of the performance data for the service. Once obtained a meeting would be organised.

Food bank – Tying to set up a food bank in Cubbington. Funding may be available to provide food for those in need. Councillor Payne has spoken to the Portfolio Holder.

**ACTION:** Councillor McCarthy to talk to Bernie Allen at WDC.

##### **WDC Update – Councillor Phil Kohler**

In her absence Councillor Kohler updated on an email previously circulated from Councillor Sarah Boad. Councillor Boad had managed to get Stagecoach to print several thousand paper versions of the bus timetables for Cubbington and Lillington. As soon as they were available, she would let the Parish Council know.

It was reported that this is a pilot to see if paper timetables have a positive impact on bus usage.

**ACTION:**

- (i) Councillors were asked to suggest locations where the timetables could be distributed from in Cubbington.
- (ii) Timetables to be passed to CPC who would distribute them in the local shops.

**WDC Update - Councillor Daniel Russell**

It was reported that WDC Councillors had been assured that the District was pro-actively contacting people who may be eligible for the Winter Fuel Allowance.

**WCC Update – Councillor Wallace Redford**

Information had been circulated in relation to heating and food grants available from the County Council. The scheme was currently open for applications.

**ACTION:** circulate to anyone.

**Highways Updates**

VAS sign – haven't been able to progress further.

It was confirmed that the Parish Council had written to WCC to confirm that we wanted the sign to continue.

Rugby Road Crossing – the design was in and had been circulated to the Parish Council.

**ACTION:** Members are required to say if they are happy with the design.

Parking outside the school - The police have stated that we will not be getting any additional white lines in or around the Village. White lines will not prevent parking issues and cannot be enforced. Extension of the white line in New Street will not go ahead. WCC will not go against the advice of the police.

Installation of the signs outside the school – the signs had not been installed properly so the engineers will need to return.

Bus shelter in Queens Street

**ACTION:** Need to ask the residents adjacent to the bus shelter, would they be happy if one is installed outside their property.

Path Offchurch and the Rugby Road – nothing further to update.

Councillor Watkins talked through the issues being caused by inconsiderate parking on Church Lane and New Street. Children are having to walk in the road to access the site because the paths are blocked with cars parking on the path. It was confirmed that bollards would need permission and WCC would need consultation with residents. It was noted that parking on the pavement is a police enforcement and not a WCC enforcement.

**ACTION:** Councillor Watkins to email Councillor Wallace Redford to formally look at the provision of bollards from A to B (Church Lane).

**ACTION:** CPC representative advised to attend the Police Liaison meeting and raise police issues at that meeting. Policing is not under the remit of WDC or WCC.

Traffic Management Scheme –

**ACTION:** Councillor Watkins to research looking at a traffic management scheme to see if this could be of benefit.

Discussion at a future meeting.

**ACTION:** arrange a meeting with the school to discuss the issues.

**718. Highways****Review Outstanding Highways Issues****718.1 Welcome to Cubbington Sign replacement - Kenilworth Road (Cllr S Boad)**

Councillor Boad confirmed that this had been ordered.

**ACTION:** Completed.

**718.2 VAS Sign Rugby Road**

Discussed earlier in the meeting.

**718.3 Rugby Road Crossing**

**ACTION:** Clerk to forward a response to the design.

**718.4 Path – Rugby Road to Offchurch Lane**

**ACTION:** Chase an update.

**718.6 Bus shelter in Queen Street**

**ACTION:** CPC to liaise with residents.

**718.7 Bus stop sign Rugby Road**

**ACTION:** chase an update.

**718.8 Speeding on Broadway**

Residents have approached the Parish Council about speeding on Broadway.

**ACTION:** safety schemes are being progressed.

**719. Parish Highways, footpaths and alleys**

Nothing further to discuss.

**720. Bus Service**

Discussed earlier in the meeting.

**721. Police**

Nothing further to discuss.

**722. Finance****722.1 payments PAID since the last meeting:-  
2024-25**

DATE	REF	PAYEE	AMOUNT
12.09.24	E105	Container Cabins Steel unisex toilet	£3,660.00*
12.09.24	E106	J Chatterton Expenses September	£129.99*
19.09.24	E107	Youth Leader badges Lauren & Jess	£33.58*
19.09.24	E108	B&PS Inv 4/13250380	£132.24*
19.09.24	E109	LED Electrical Distributors Inv 0001/03038281	£575.11*
30.09.24	E110	Unity Service Charge Account 1	£10.96

Initialled

30.09.24	E111	Unity Service Charge Account 2	£10.96
02.10.24	E112	LED Electrical Distributors Inv 0001/03038374	£13.67*
02.10.24	E113	LED Electrical Distributors Inv 0001/03038361	£738.84*
02.10.24	E114	ROSPA - Invoice 83517	£367.20*
03.10.24	E115	Moore - External Auditor for 2024 25	£504.00*
03.10.24	E116	B&PS inv 1/2647695	£77.00*
03.10.24	E117	Topsources inv TGS2425/004177	£13.81*
03.10.24	E118	Mr Willoughby inv 00073	£60.00
03.10.24	E119	DS Wagstaff invoice 5055	£660.00
03.10.24	E120	Mr I Hodges - Christmas tree anchor	£72.20*
03.10.24	E121	Mr I Hodges - strimmer repair parts	£148.05*
10.10.24	E122	J Franks - Sensory Garden & VH hedge and grass	£221.69
10.10.24	E123	Mr I Hodges - Poppy Wreath Remembrance Sunday	£40.00
14.10.24	E124	J Chatterton Clerk Salary October	DPA
14.10.24	E125	HMRC Tax & NI Employer and Employee Oct	DPA
14.10.24	E126	WCC Pension Employer & Employee	DPA
15.10.24	E127	J Chatterton Skip Hire Recreation Ground	£312.00*

\*inc VAT

**RESOLVED THAT** the payments be approved.

### 722.2 Bank Reconciliation 30<sup>th</sup> September 2024

The Bank Reconciliation 30<sup>th</sup> September 2024 was received and discussed.

#### Balance per bank statements as at 30th Sept 2024:

Main Account	£66,255.05	
Account 2	£32,099.84	
		<b>£98,354.89</b>
Petty cash float (if applicable)		£0.00
Less: any un-presented cheques as at 30.09.24	£0.00	£0.00
Add: any un-banked cash as at 30.09.24	£0.00	£0.00
<b>Net balances as at 30.09.24</b>		<b><u>£98,354.89</u></b>

#### CASH BOOK

Opening Balance 1st April 2024		£47,076.00
		£46,628.87
		£93,704.87
Add Receipts up to 30th Sept 2024	ACC 1	£72,726.00
Add Receipts up to 30th Sept 2024	ACC 2	£0.00
Less: Payments up to 30th Sept 2024		£68,075.98

Closing balance per cash book as  
as 30th Sept 2024

£98,354.89

**RESOLVED THAT** the Bank Reconciliation 30<sup>th</sup> September 2024 be approved.

**722.3 Quarterly Report 30<sup>th</sup> September 2024**

The Quarterly Report 30<sup>th</sup> September 2024 was received and discussed.

**RESOLVED THAT** the Quarterly Report 30<sup>th</sup> September 2024 be approved.

**723. Planning Matters**

Nothing further to discuss.

**724. Project Hobby Centre**

Councillor Hodges updated that the project was moving on and on schedule.

**725. Neighbourhood Plan**

Councillor Watkins updated on the Neighbourhood Plan.

Councillors will be aware of the issues we have been having with Warwick DC delaying sending our plan to the consultation stage. I am grateful to our two district councillors for their assistance in remedying this.

Last Friday, following representations from them and ourselves, we received this email from the planning department

*".....given your steer and having reviewed the Regulation 16 consultation draft and accompanying documents you submitted, we are prepared to issue the Cubbington Neighbourhood Development Plan for formal consultation.*

*We will be hosting the consultation on OpusConsult, our e-consultation platform, which will convert the NDP to HTML for our website. This will enable people to submit their comments online. Respondents can also submit their representations to us via email and post, and hardcopies will be made available at our deposit points for public inspection.*

*The consultation will run for a period of 6 weeks, from 31 October to 12 December 2024, in accordance with Neighbourhood Planning Regulations. Full details of the consultation, including how people can submit comments, will be published on our Cubbington NDP [webpage](#) in due course."*

Our plan was deposited with the Council in May and by now should have been at a point where it was finalised. There is a suspicion this delay may have been because of three sites in Cubbington put forward by developers. If our plan becomes final before decisions are made, then a planning inspector would have to take our desire for these to remain undeveloped into consideration.

The article below, which councillors may have seen, suggests why the DC would not want that to be the case.

*The district's planning committee now has less power to refuse development plans after an inspector ruled it had overestimated the probable delivery of new homes over the next five years.*

*During an appeal over a housing application in May, national inspector Steve Lee ruled that the authority, could not evidence the number of homes it said would be built out over the next five years on 14 different sites allocated for housing*

***It means developers that put in plans for alternative plots of land will get "a presumption in favour of sustainable development", making them easier to push through unless there are other material planning reasons to refuse.***

*The council had conceded that it had fallen slightly short, but Mr Lee's reductions left it with a 4.01-year supply and acknowledging that it was "likely" to be behind the curve "for a period of time".*

*Councillor Chris King (Lab, Leamington Clarendon) is the district's portfolio holder for place, a role that includes overseeing planning policy.*

*"All we can do is prepare our planning committee and make sure they understand the bigger picture when an application comes in and do our best to guide those applications towards the places we want them, not only in relation to the local plan but the new South Warwickshire Local Plan which is coming together at pace."*

**726. HS2 Update**

Nothing further to report.

**727. Councillor's reports and items for future Agenda:**

Update from the Village Hall Committee Chairman

**728. Date of the Next Meeting**

The date of the next meeting was confirmed as **Thursday 28<sup>th</sup> November 2024**

Meeting closed at 8:10pm