

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

www.cubbingtonparishcouncil.gov.uk

17th October 2024

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 24th October 2024 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the meeting held on 26th September 2024
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: receive any correspondence
7. **Chairman's Report**

Recommendation: receive and note the Chairman's Report
8. **Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cllr Saul - Community services
 - Cllr Meggitt – Cliff Cleaver Pavilion
9. **District and County Councillor Reports for information**

Recommendation: Receive reports from: WDC and WCC Councillors
10. **Highways**
 - 10.1 **Review Outstanding Highways Issues**
 - Welcome to Cubbington Sign replacement - Kenilworth Road (Cllr S Boad)
 - 10.2 **VAS Sign Rugby Road**
 - 10.3 **Rugby Road Crossing**

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- 10.4 Path – Rugby Road to Offchurch Lane
- 10.5 20 mph speed limits
- 10.6 Bus shelter in Queen Street
- 10.7 Bus stop sign Rugby Road

10.8 Speeding on Broadway
Recommendation: discussion

11. Parish Highways, footpaths and alleys
Recommendation: discussion

12. Bus Service
Recommendation: discussion

13. Police
Recommendation: Receive any updates

14. Finance

14.1 payments PAID since the last meeting:-
2024-25

DATE	REF	PAYEE	AMOUNT
12.09.24	E105	Container Cabins Steel unisex toilet	£3,660.00*
12.09.24	E106	J Chatterton Expenses September	£129.99*
19.09.24	E107	Youth Leader badges Lauren & Jess	£33.58*
19.09.24	E108	B&PS Inv 4/13250380 Hobby Centre	£132.24*
19.09.24	E109	LED Electrical Distributors Inv 0001/03038281 HC	£575.11*
30.09.24	E110	Unity Service Charge Account 1	£10.96
30.09.24	E111	Unity Service Charge Account 2	£10.96
02.10.24	E112	LED Electrical Distributors Inv 0001/03038374 HC	£13.67*
02.10.24	E113	LED Electrical Distributors Inv 0001/03038361 HC	£738.84*
02.10.24	E114	ROSPA - Invoice 83517	£367.20*
03.10.24	E115	Moore - External Auditor	£504.00*
03.10.24	E116	B&PS inv 1/2647695 Hobby Centre	£77.00*
03.10.24	E117	Topsource inv TGS2425/004177	£13.81*
03.10.24	E118	Mr Willoughby inv 00073	£60.00
03.10.24	E119	DS Wagstaff invoice 5055	£660.00
03.10.24	E120	Mr I Hodges - Christmas tree anchor	£72.20*
03.10.24	E121	Mr I Hodges - strimmer repair parts	£148.05*
10.10.24	E122	J Franks - Sensory Garden & VH hedge and grass	£221.69
10.10.24	E123	Mr I Hodges - Poppy Wreath Remembrance Sunday	£40.00
14.10.24	E124	J Chatterton Clerk Salary October	DPA
14.10.24	E125	HMRC Tax & NI Employer and Employee Oct	DPA
14.10.24	E126	WCC Pension Employer & Employee	DPA
15.10.24	E127	J Chatterton Skip Hire Recreation Ground	£312.00*

*inc VAT

14.2 Bank Reconciliation 30th September 2024
Recommendation: approve

14.3 Quarterly Report 30th September 2024
Recommendation: approve

15. Planning Matters
Recommendation: Discuss any planning matters

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16. Project Hobby Centre

Recommendation: receive an update

17. Neighbourhood Plan

Recommendation: Receive an update

18. HS2 Update

Recommendation: Receive an update

19. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of the Next Meeting

To confirm the date of the next meeting as **Thursday 28th November 2024**