

CUBBINGTON PARISH COUNCIL

Clerk to the Council: Phone 07877 559825

Email: clerk@cubbington.org.uk

www.cubbingtonparishcouncil.gov.uk

19th September 2024

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 26th September 2024 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer - Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the meeting held on 27th June 2024
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: receive any correspondence
7. **Chairman's Report**

Recommendation: receive and note the Chairman's Report
8. **Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cllr Saul - Community services
 - Cllr Meggitt – Cliff Cleaver Pavilion
9. **District and County Councillor Reports for information**

Recommendation: Receive reports from: WDC and WCC Councillors
10. **Highways**
 - 10.1 **Review Outstanding Highways Issues**
 - Welcome to Cubbington Sign replacement - Kenilworth Road (Cllr S Boad)
 - 10.2 **VAS Sign Rugby Road**
 - 10.3 **Rugby Road Crossing**

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- 10.4 Path – Rugby Road to Offchurch Lane
- 10.5 20 mph speed limits
- 10.6 Bus shelter in Queen Street
- 10.7 Bus stop sign Rugby Road

11. Parish Highways, footpaths and alleys
Recommendation: discussion

12. Access from Broadway to Village Hall
Recommendation: discussion

13. Bus Service
Recommendation: discussion

14. Police
Recommendation: Receive any updates

15. Finance
 15.1 payments PAID since the last meeting:-
 2024-25

DATE	REF	DETAILS	EXPENDITURE
27.06.24	E55	J Chatterton solar lights x 2	£350.00*
27.06.24	E56	Mr Willoughby inv 70	£70.00
27.06.24	E57	Clerk Expenses June	£77.99*
27.06.24	E58	Securico Sim	£420.00*
30.06.24	E59	Account 1 Service Charge	£27.60
30.06.24	E59	Account 1 Service Charge	£18.00
03.07.24	E60	DS Wagstaff Invoice 4983	£795.00
03.07.24	E61	Mr I Hodges Pavilion light installation supplies	£278.69*
03.07.24	E62	Finding Fitness Climbing Wall	£8,040.00*
09.07.24	E63	J Chatterton Clerk Salary July	DPA
09.07.24	E64	HMRC Tax & NI Employer and Employee July	DPA
09.07.24	E65	WCC Pension	DPA
09.07.24	E66	J Franks - Rec Ground Maintenance	£384.65
09.07.24	E67	Top Source Invoice 002299	£14.22*
15.07.24	E68	Youth Club Grant	£600.00
15.07.24	E69	TV wall bracket for Pavilion	£29.99*
15.07.24	E70	J Chatterton Clerk Expenses July	£87.99*
30.07.24	E71	P Smith reimbursement emergency locks	£120.00*
30.07.24	E72	D Meggitt - Christmas supplies	£103.45*
30.07.24	E73	Tolan Training Fun Day First Aid	£180.00*
30.07.24	E74	Bannocks Memorial Plaque (VAT ON BALANCE)	£631.00
07.08.24	E75	DS Wagstaff Inv 5007	£795.00
07.08.24	E76	Topsource Inv 003085	£13.81*
07.08.24	E77	Mr Willoughby Inv 00071	£75.00
07.08.24	E78	J Chatterton Clerk Salary August	DPA
07.08.24	E79	HMRC Tax & NI Employer and Employee August	DPA
07.08.24	E80	WCC Pension	DPA
12.08.24	E81	Container Cabins 2 x 30ft shipping containers deposit	£1,200.00*
12.08.24	E82	J Chatterton Expenses August	£101.16*
12.08.24	E83	J Franks - Rec Grnd & Refurbishment of Village Shop bollards	£596.90

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21.08.24	E84	J Chatterton reimbursement Eco web hosting	£17.98*
21.08.24	E85	J Chatterton reimbursement DBS checks FA & DM	£30.56*
21.08.24	E86	Eddy Leisure Ltd Christmas Globe hire Deposit	£360.00*
21.08.24	E87	CJs Events Warks Christmas	£348.00*
21.08.24	E88	Hawkesbridge posts inv 4674/5101	£1,428.00*
01.09.24	E89	J Chatterton Compost Planters	£120.00*
01.09.24	E90	Beechwood Ash Tree removal	£1,500.00*
01.09.24	E91	Mr Willoughby Inv 00072	£70.00
01.09.24	E92	John Franks - Rec Ground & bench refurb	£658.10
03.09.24	E93	Microsoft Reimbursement JLC	£59.99*
03.09.24	E94	J Chatterton - shed keys	£88.00*
03.09.24	E95	The Sign Shed – Recreation Ground signage	£41.59*
03.09.24	E96	Mr Hodges - Pavilion repairs (door locks)	£134.05*
03.09.24	E97	DS Wagstaff Inv 5031	£570.00
03.09.24	E98	Topsourcing Inv 003417	£13.81*
03.09.24	E99	B&PS Inv 4/2636707	£32.09*
03.09.24	E100	Lisa Montgomery - key holder fee	£200.00
06.09.24	E101	J Chatterton Clerk Salary September	DPA
06.09.24	E102	HMRC Tax & NI Employer and Employee Sept	DPA
06.09.24	E103	WCC Pension	DPA
06.09.24	E104	Container Cabins 2 x 30ft shipping containers (balance)	£8,280.00*

*INC VAT

15.2 Bank Reconciliation 30th June 2024

Recommendation: approve

16. Planning Matters

Recommendation: Discuss any planning matters

17. Project Hobby Centre

Recommendation: receive an update

18. Neighbourhood Plan

Recommendation: Receive an update

19. HS2 Update

Recommendation: Receive an update

20. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Date of the Next Meeting

To confirm the date of the next meeting as **Thursday 24th October 2024**