

# CUBBINGTON PARISH COUNCIL

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*[www.cubbingtonparishcouncil.gov.uk](http://www.cubbingtonparishcouncil.gov.uk)*

20<sup>th</sup> June 2024

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 27<sup>th</sup> June 2024 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

*Jane Chatterton CiLCA PSLCC PIALC  
Clerk & RFO to the Parish Council*

*Members of the public and press are welcome to attend*

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

**Recommendation:** To approve minutes of the

  - 3.1 Annual Parish Council Meeting held on 23<sup>rd</sup> May 2024
  - 3.2 Parish Council Meeting held on 23<sup>rd</sup> May 2024
  - 3.3 Annual Parish Meeting held on 23<sup>rd</sup> May 2024
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

**Recommendation:** receive any correspondence
7. **Chairman's Report**

**Recommendation:** receive and note the Chairman's Report
8. **Councillors Reports in brief**

**Recommendation:** Receive/note updates from:

  - Cllr Saul - Community services
  - Cllr Meggitt – Cliff Cleaver Pavilion

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## 9. District and County Councillor Reports for information

**Recommendation:** Receive reports from: WDC and WCC Councillors

## 10. Highways

### 10.1 Review Outstanding Highways Issues

- Welcome to Cubbington Sign replacement - Kenilworth Road (Cllr S Boad)

### 10.2 VAS Sign Rugby Road

### 10.3 Rugby Road Crossing

### 10.4 Path – Rugby Road to Offchurch Lane

### 10.5 20 mph speed limits

### 10.6 Bus shelter in Queen Street

### 10.7 Bus stop sign Rugby Road

## 11. Police

**Recommendation:** Receive any updates

## 12. Finance

### 12.1 payments PAID since the last meeting:-

**2024-25**

DATE	REF	DETAILS	EXPENDITURE
17.05.24	E31	Abstract – Newsletter	£524.40*
17.05.24	E32	Wordpress domains - (Reimbursement JLC)	£38.40*
21.05.24	E33	HMRC Tax & NI Employer and Employee May	DPA
21.05.24	E34	J Chatterton Clerk Salary May	DPA
21.05.24	E35	WCC Pension May 2024	DPA
21.05.24	E36	Hawkesbridge In 4421/4853 Bench, goals drop kerb	£1,956.00*
21.05.24	E37	Hawkesbridge inv 4420/2855 retaining wall	£5,622.00*
21.05.24	E38	I Hodges Paint for Rec Ground benches	£188.10*
21.05.24	E39	J Chatterton Expenses May	£95.34*
21.05.24	E40	I Hodges Supplies for Rec Ground Benches	£33.50*
01.06.24	E41	Mr Willoughby inv 00069	£65.00
01.06.24	E42	PSL Village CCTV cameras	£426.83*
01.06.24	E43	J Franks - Village Planters, plants and labour	£1,035.74*
03.06.24	E44	SSE Bus Shelter light	£32.10
03.06.24	E45	Topsource Inv 001520	£13.81*
06.06.24	E46	J Chatterton Clerk Salary June	DPA
06.06.24	E47	WCC Pension	DPA
06.06.24	E48	D Meggitt - Memorial Bench	£539.00*
06.06.24	E49	J Franks - Maintenance and tree planting	£440.74
06.06.24	E50	HMRC Tax & NI Employer and Employee June	DPA
06.06.24	E51	DS Wagstaff Invoice 4958 (extra cut)	£1,020.00
06.06.24	E52	I Hodges - installation of bird spikes parts and labour	£169.34*
13.06.24	E53	J Chatterton solar light	£175.00*
13.06.24	E54	WALC Training VAT Invoice 998	£42.00*

\*including VAT

**2024-25**

**Income**

DATE	REF	DETAILS	AMOUNT
17.05.24	R	National Lottery - Play equipment	£6,700.00
21.05.24	R	Cubbington Pear Tree Grant for Defibrillator supplies	£219.55

### 12.2 Grant Request Cubbington Youth Club

**Recommendation:** discussion

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**13. Hire Agreement Sports Pitch**

**Recommendation:** discussion

**14. Planning Matters**

**Recommendation:** Discuss any planning matters

**15. Project Hobby Centre**

**Recommendation:** receive an update

**16. Neighbourhood Plan**

**Recommendation:** Receive an update

**17. HS2 Update**

**Recommendation:** Receive an update

**18. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**19. Date of the Next Meeting**

To confirm the date of the next meeting as **Thursday 25<sup>th</sup> July 2024**