

# CUBBINGTON PARISH COUNCIL

*Clerk to the Council:*

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20<sup>th</sup> July 2023

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 27<sup>th</sup> July 2023 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 6 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

*Jane Chatterton CILCA PSLCC*

*Clerk & RFO to the Parish Council*

*Members of the public and press are welcome to attend*

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

**Recommendation:** To approve minutes of the Parish Council Meeting held on 22<sup>nd</sup> June 2023
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

**Recommendation:** discussion
7. **Chairman's Report**

**Recommendation:** Receive/note the Chairman's Report
8. **Councillors Reports in brief**

**Recommendation:** Receive/note updates from:

  - Cllr Saul - Community services
  - Cllr Meggitt – Pavilion Committee
  - Cllr Gillett – Youth Provision & Engagement Task Group
  - Cllr Willoughby – Flood Prevention & Maintenance Working Group
9. **District and County Councillors Reports for information**

**Recommendation:** Receive reports from: WDC and WCC Councillors

# CUBBINGTON PARISH COUNCIL

## 10. Highways

### 10.1 Review Outstanding Highways Issues

- White lines on New Street
- H blocks
- Welcome to Cubbington Sign replacement - Kenilworth Road
- Blocked drains throughout the Parish

### 10.2 Crossing Installation Rugby Road

**Recommendation:** update on the Petition to move the project forward

## 11. Police

**Recommendation:** Receive an update

## 12. Finance

### 12.1 payments PAID since the last meeting:-

**2023-24**

DATE	REF	DETAILS	EXPENDITURE
16.06.23	E43	J Chatterton Stamps & stationery	£104.11*
27.06.23	E44	Securico CCTV Remote access & camera DEPOSIT	£690.00
30.06.23	E45	Service Charge Account 1	£25.05
30.06.23	E46	Service Charge Account 2	£18.00
12.07.23	E47	Top Source Invoice 002679 June	£12.94*
12.07.23	E48	Mr Willoughby Invoice 00058 plus stationery	£105.86*
12.07.23	E49	Securico CCTV 3 yr warranty	£1,042.80*
12.07.23	E50	SLCC training Charitable trusts	£72.00*
12.07.23	E51	J Chatterton Clerk Salary July	DPA
12.07.23	E52	HMRC Tax & NI July	DPA
12.07.23	E53	J Chatterton Expenses July	£77.99*
12.07.23	E54	WCC Clerk Pension Employer & Employee	DPA
12.07.23	E55	Mr J Franks Maintenance Officer & Rec Ground	£444.83
12.07.23	E56	DS Wagstaff	£755.00
12.07.23	E57	J Chatterton Sign shed	£28.80*
12.07.23	E58	Securico CCTV Balance (E44)	£1,610.00*
15.07.23	E59	J Chatterton Stamps & stationery	£104.11*

*\*including VAT*

### 12.2 Bank Reconciliation 30<sup>th</sup> June 2023

**Recommendation:** receive and approve

### 12.3 Quarterly Report 30<sup>th</sup> June 2023

**Recommendation:** receive and approve

### 12.4 Village Hall Bank Account

**Recommendation:** receive an update on update of signatories for Village Hall Trust Committee members

## 13. Purchase of dog waste bag dispensers

**Recommendation:** discussion with view to purchase

## 14. Planning Matters

**Recommendation:** Discuss any planning matters

## 15. Neighbourhood Plan

**Recommendation:** Receive an update

## 16. CPC Business Plan

**Recommendation:** discussion

# CUBBINGTON PARISH COUNCIL

## **17. HS2 Update**

**Recommendation:** Receive an update

## **18. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## **19. Date of the Next Meeting**

To confirm the date of the next meeting as **Thursday 28<sup>th</sup> September 2023**