**Cubbington Parish Council**

**Minutes of the Parish Council Meeting held at 7:00pm, 23rd March 2023**

**the meeting was held at the Cubbington Village Hall**

**Present:**

Councillor Daniel Meggitt Councillor Ron Gillett

Councillor Ian Hodges (Chairman) Councillor Gary Willoughby

Councillor David Saul (Vice Chairman) Councillor Pete Smith

Councillor Lorraine Palmer Councillor Paul Watkins

Warwick District Councillors: Councillor Trevor Wright, Councillor Alan Boad

Warwickshire County Council: Councillor Sarah Boad

Members of the public: 2

In Attendance: Jane Chatterton, Clerk & RFO

The Chairman welcomed everyone to the meeting. Councillor Hodges was in the Chair.

**587. Apologies**

Apologies for absence were received from Parish Councillors, Councillor Joe Maiden, Esther McCarthy. WDC Councillors; Councillor Pam Redford, Councillor Kohler and Councillor Alan Boad and WCC Councillor, Councillor Wallace Redford.

1. **Declarations of Interest:**

Declarations of Interest were received from:

Councillor David Saul - Pavilion Committee & VHTC

Councillor Daniel Meggitt - Pavilion Committee

Councillor Ian Hodges - VHTC

Councillor Gary Willoughby - VHTC

1. **Minutes of previous meeting:**

The minutes of the Parish Council Meeting held on 23rd February 2023 were received and discussed.

*Correction: Daniel Russell down as apologies but was at the meeting.*

**RESOLVED THAT** the minutes of the Parish Council held on 23rd February 2023 be approved.

1. **Matters Arising not listed on the agenda**

There were no matters arising.

1. **Public participation:** To adjourn to allow public participation.

A Parishioner congratulated the Parish Council for coming through this troubled time. The Chairman thanked the Parishioner for their kind words and support.

1. **Correspondence**

All correspondence received from WCC via Councillor Wallace Redford, WDC via Councillor Wright and Councillor Pam Redford had been circulated to councillors. There was nothing further to discuss.

**593. Chairman’s Report**

This being the final Parish Council meeting before the elections I think it appropriate to thank all Councillors and our Clerk for the work that they have done over the past four years.

It has been a very busy period and we have achieved a great deal and not shyed away from difficult problems and decisions, which should have been dealt with in previous sessions.

I want to thank our Clerk who has now been with us for four years for the excellent work that she has put in and also her tenacity for getting all the grants that we have obtained. This has been money well spent and has enhanced the whole of the parishioner’s area.

All Councillors do their part but a special thanks to: -

Councillors Paul Watkins and Gary Willoughby for all the work they have put in for the Neighbourhood plan and the Village Hall.

Councillor David Saul, for his steadfast work in ensuring that the services and utility companies comply with their statutory requirements.

Councillor Daniel Meggitt for his work to provide so many activities for the parishioners with events and entertainments.

It’s been a pleasure working with you all and on a personal note I believe this Parish Council has achieved more for Cubbington and New Cubbington than any others for several years.

Councillor Willoughby asked for it to be put on record the Parish Council’s acknowledgement and thanks for Councillor Hodges’ leadership, vision and resilience over the last four years, delivering significant improvement to the environment and facilities within the Parish. A challenging and difficult role that deserves our recognition.

**594. Councillors’ Reports in brief**

* **Cllr Saul - Community services**

Nothing to report.

* **Cllr Meggitt – Pavilion Committee**

Bookings - Councillor Meggitt updated that there was an increase in regular bookings for the Pavilion. Removal of the wall had increased bookings and that the Pavilion was promoting itself as a venue. Regular bookings and income.

Electricity - the electrical usage was still an issue, the costs were still high. The Pavilion was still on the variable rate.

Boiler – on the 3rd April a smaller boiler was being installed to heat the water for the kitchen and toilets. The current boiler heated all the hot water including that for the showers, which was unnecessary.

Solar energy was being investigated.

Grants were being sought to make the updates.

Coronation Event – a grant request had been made to the National Lottery Funding, but this had been dismissed straightaway. Their priority was providing money for food banks. Planning for the event was underway.

The event would take place on Saturday 6th May at 3pm – the event included entertainment, an assault course, free food and drinks. This was an event to draw the community together. A nice afternoon was being planned using the Village Hall and Recreation Ground.

Cubbington Fun Day – the Fun Day would take place on Sunday 16th July. The central theme was around a cricket match. Other events included races, an assault course, this would be a different event this year and the cricket match would be played by teams who were semi-professional. There would be stalls as usual.

**595. District and County Councillors Reports for information**

**WCC Update**

Speeding - Councillor Sarah Boad reported that they were planning to have some speed surveys completed. This would determine where speed cameras could be installed. It was guaranteed that there would be one on the Kenilworth Road and Leicester Lane.

Kelvin Road - bollards would be installed.

**596. Highways and Police**

PSCO Sharron Underwood had provided the crime figures for March:

23/02/2023 – Theft of vehicle – motorbike – Middlemarch Business Park, Baginton

06/03/2023 – Theft – electric cables – Bubbenhall Road, Baginton

07/03/2023 – Theft – Alcohol – Sainsburys, Rugby Road, Cubbington

09/03/2023 – Theft from vehicle – tools – Coventry Road, Baginton

09/03/2023 – Theft from vehicle – tools – Coventry Road, Baginton

09/03/2023 – Theft from vehicle – tools – Coventry Road, Baginton

10/03/2023 – Theft – Hancox Close, Weston under Wetherley

14/03/2023 – Theft of vehicle – motorbike – Middlemarch Business Park, Baginton

16/03/2023 – Violence – common assault – domestic related – Sandwell Road, Cubbington

18/03/2023 – Damage – caravan – Dalehouse Lane, Kenilworth

21/03/2023 – Theft of vehicle – motorbike – found burnt out in Coventry – Edinburgh Villas, Baginton

**Highways**

New Street – Councillor Saul updated that signage would be installed in New Street. H markings would be installed across peoples’ drive. Councillor Redford has agreed to fund this.

White lines outside St Theresa’s School – Councillor Saul had met with the Deputy Head and the Localities Officer 2 weeks ago. As a result, the white lines were being refreshed. It was reported that the curb that was a trip hazard and had been repaired.

It was noted that the Windmill Hill and Rugby Road lines were poor and needed repairing.

**597**. **Finance**

**597.1 payments PAID since the last meeting:-**

**2022-23**

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **REF** | **DETAILS** | **EXPENDITURE** |
| 21.02.23 | E218 | Elegant Bespoke Living Pavilion Disabled toilet | £3,000.00 |
| 21.02.23 | E219 | J Chatterton COSTCO Membership | £67.20 |
| 02.03.23 | E220 | WALC playground inspection training GW 114 | £42.00 |
| 02.03.23 | E221 | Wellers Hedley Invoice 817741 | £195.00 |
| 02.03.23 | E222 | G Willoughby Access Displays NHP | £247.80 |
| 09.03.23 | E223 | Shona's Fabulous Faces Coronation | £175.00 |
| 09.03.23 | E224 | HMRC Tax I NI Employee & Employer | DPA |
| 09.03.23 | E225 | J Chatterton Clerk Salary Mar 23 | DPA |
| 09.03.23 | E226 | WCC Pension Employee & Employer Mar 23 | DPA |

**RESOLVED THAT** the payments be approved.

**597.2 Internal Audit and independent accounts check**

The Clerk updated that the Internal Auditor had been appointed to carry out the Internal Audit of the 2022-23 Accounts.

The new External Auditor had been appointed for the next 5 years.

Three non-signatory Councillors had carried out a review of the accounts.

**598. Planning Matters**

Nothing to discuss.

**599. Neighbourhood Plan**

**ACTION**: Clerk to generate a report to show expenditure against the grant income and forward to Councillor Watkins.

**600. HS2 Update**

**ACTION**: Arrange a date for a zoom meeting.

**601**. **Councillor’s reports and items for future Agenda:**

Nothing further to discuss.

**602. Date of the Next Meeting**

The date of the next meeting was confirmed as **Thursday 18th May 2023** to include the Annual Parish Council Meeting.

Meeting closed at 8:15pm