

CUBBINGTON PARISH COUNCIL

Clerk to the Council:

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16th March 2023

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 23rd March 2023 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CILCA PSLCC

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the Parish Council Meeting held on 16th February 2023
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: discussion
7. **Chairman's Report**

Recommendation: Receive/note the Chairman's Report
8. **Councillors Reports in brief**

Recommendation: Receive/note updates from:

 - Cllr Saul - Community services
 - Cllr Meggitt – Pavilion Committee

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9. District and County Councillors Reports for information

Recommendation: Receive reports from:

WDC Councillors; Cllr Pam Redford and Cllr Trevor Wright and *WCC Councillor;* Cllr Wallace Redford
WDC Councillors; Cllr Alan Boad and Cllr Phil Kohler, Cllr Daniel Russell and *WCC Councillor;* Cllr Sarah Boad

10. Highways and Police

Recommendation: Receive updates

11. Finance

11.1 payments PAID since the last meeting:-

2022-23

DATE	REF	DETAILS	EXPENDITURE
21.02.23	E218	Elegant Bespoke Living Pavilion Disabled toilet	£3,000.00
21.02.23	E219	J Chatterton COSTCO Membership	£67.20
02.03.23	E220	WALC playground inspection training GW 114	£42.00
02.03.23	E221	Wellers Hedley Invoice 817741	£195.00
02.03.23	E222	G Willoughby Access Displays NHP	£247.80
09.03.23	E223	Shona's Fabulous Faces Coronation	£175.00
09.03.23	E224	HMRC Tax I NI Employee & Employer	DPA
09.03.23	E225	J Chatterton Clerk Salary Mar 23	DPA
09.03.23	E226	WCC Pension Employee & Employer Mar 23	DPA

11.2 Internal Audit and independent accounts check

Recommendation: to receive an update

12. Planning Matters

Recommendation: Discuss any planning matters

13. Neighbourhood Plan

Recommendation: Receive an update

14. HS2 Update

Recommendation: Receive an update

15. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Date of the Next Meeting

To confirm the date of the next meeting as **Thursday 18th May 2023** to include the Annual Parish Council Meeting