

CUBBINGTON PARISH COUNCIL

Clerk to the Council:

Correspondence address: Belby, Common Lane, Corley CV7 8AQ

Phone 07877 559825

Email: clerk@cubbington.org.uk

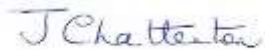
www.cubbington.org.uk

18th November 2021

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 25th November 2021 at 7:00pm, held at the Village Hall, Broadway, Cubbington. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.



Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Co-option to fill Councillor Vacancy**
Recommendation: discussion with view to Co-opt
3. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
4. **Minutes of previous meeting:**
Recommendation: To approve minutes of the Parish Council Meeting held on 28th October 2021
5. **Matters Arising not listed on the agenda**
6. **Public participation:** To adjourn to allow public participation.
Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

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7. Correspondence

Recommendation: discussion

8. Chairman's Report

Recommendation: Receive/note the Chairman's Report

9. Councillors Reports in brief

Recommendation: Receive/note updates from:

- Cllr Saul - Community services
- Cllr Saul – Pavilion Committee
- Cllr Saul – Village Hall

10. District and County Councillors Reports for information

Recommendation: Receive reports from:

WDC Councillors; Cllr Pam Redford and Cllr Trevor Wright and *WCC Councillor;* Cllr Wallace Redford
WDC Councillors; Cllr Alan Boad and Cllr Phil Kohler, Daniel Russell and *WCC Councillor;* Cllr Sarah Boad

11. Highways and Police

Recommendation: Receive updates

12. Finance

12.1 payments PAID since the last meeting:-

2021-22

DATE	REF	DETAILS	EXPENDITURE
25.10.21	E168	J Chatterton Planning App PP10316031v1PFZ Pole	£259.00
28.10.21	E169	Metcalfe Timber & Builders Merchants	£40.80
28.10.21	E171	J Chatterton October expenses	£63.23
28.10.21	E172	ROSPA annual inspection	£210.60
06.11.21	E173	J Chatterton - Webhost upgrade	£47.99
06.11.21	E174	SPS Monthly payroll Oct	£12.00
06.11.21	E175	Mr G Willoughby October Invoice	£147.98
06.11.21	E176	J & L Franks - street planters plants	£900.00
06.11.21	E177	J Chatterton - Compost bin reimbursement	£40.00
06.11.21	E178	J Chatterton - Christmas lights & Storage boxes	£156.90
06.11.21	E179	J Chatterton – Compost	£48.60
06.11.21	E180	J Chatterton Compost bin reimbursement BIN 2	£40.00
06.11.21	E181	J Chatterton Rec Ground & Sensory Garden lights	£209.86
18.11.21	E182	Mr O'Donnell bulbs	£59.00
18.11.21	E183	Mr I Hodges reimbursement plants	£34.90
18.11.21	E184	TYCO Integrated Fire & Security CCTV equipment	£0.40
18.11.21	E185	Mr O'Donnell Maintenance Aug Sept Oct	£571.50
18.11.21	E186	DS Wagstaff invoice 4323	£430.00
18.11.21	E187	J Chatterton PC Laptop	£599.99
18.11.21	E188	J Chatterton Salary November	DPA
18.11.21	E189	HMRC Tax & NI Clerk Novembers payment	DPA
18.11.21	E190	WCC Pension Nov Employee & Employer Contribution	DPA
19.11.21	E191	J Chatterton Office allowance & expenses	£154.38

13. Purchase a Defibrillator for the Pavilion

Recommendation: consider with view to approve

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14. Budget 2022-23

Recommendation: Discussion

15. Planning Matters

Recommendation: Discuss any planning matters

16. Neighbourhood Plan

Recommendation: Receive an update

17. HS2 Update

Recommendation: Receive an update

18. Christmas activities

Recommendation: Discussion and update

19. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of the Next Meeting

To confirm the date of the next meeting as **Thursday 27th January 2021 at 7:00pm**